

## Charter University Prep Washington DC Trip– Synopsis for School Board – March 3-10. 2016

This will be the sixth trip taken to Washington DC by CUPrep. This trip is open to 8<sup>th</sup> and 9<sup>th</sup> grade students and is offered every other year. On alternating years, we offer a trip to High School Juniors and Seniors to England, Scotland and Paris as part of an Art History/Western Civilization course.

This year, we will take 48 students, three teaching staff (WilleJune Eggert, Vickie Phelan, and Jeanine Kobza) and six parent chaperones. Mrs. Eggert will lead the trip, set the itinerary, and has booked all of the necessary hotels, planes, trains and venues. She has been the primary person responsible for all of our DC trips. No tour company is used. Detailed invoices and receipts are kept on file at the school.

Approximate cost per person is \$1150, which includes food, transportation, housing, and venue fees. . We have allocated \$2400 from our Field Trip category to offset the transportation and housing costs for the three staff chaperones. Many of the venues give free admission or housing to chaperones, so their costs are less than the student costs. All costs for students and parents have been paid for by the students and through personal fundraising.

A meeting was held last spring for students and parents to explain the trip, including costs, fundraising options, and the payment timeline we would use. All 8<sup>th</sup> and 9<sup>th</sup> grade students were eligible for the trip, and no students were turned away due to inability to pay or due to educational disability. Some students raised funds by running our recycling program. About 80% of eligible students elected to attend the trip.

### All students will

- 1) have signed the SIA Student Field Trip (Outside California) Authorization form.
- 2) have signed Charter Community School Field Trip/Event Medical Authorization forms -

### All parent chaperones will

- 1) have signed the SIA Chaperone Field Trip (Outside California) Authorization form.
- 2) have signed Charter Community School Field Trip/Event Medical Authorization forms -
- 3) have EDCOE fingerprint and TB clearance

Students will stay in 4-6 person occupancy rooms with a same sex Chaperone in the room. All parent chaperones will be housed in the same room as their child.

Students in 8<sup>th</sup> or 9<sup>th</sup> grade not going on the trip will be given independent study assignments during the week of March 4-10. Classes normally taught by Mrs. Eggert and Mrs. Phelan for 7<sup>th</sup> grade students will be taught by other CUPrep staff. No substitute teachers will be needed.