



SELPA Superintendents' Council Meeting Minutes - **UNADOPTED**

September 7, 2017

Conference Room B-2, EDCOE

In Attendance: Ed Manansala, Robbie Montalbano, Kevin Monsma, David Toston, Eric Bonniksen, Annette Lane, Natalie Miller, Matt Smith, Stephen Wehr, Pat Atkins, Margaret Enns, Cheryl Olson, David Roth, Jeremy Meyers, Scott Lyons, Grant Coffin, Marcy Guthrie; and guests: Robert Steponovich, SELPA Business Services Director; and Kathleen Hall, Recording Secretary.

Meeting called to order at 2:26 pm by David M. Toston, Associate Superintendent, El Dorado County SELPA/Charter SELPA.

Item

1. Approval of Agenda

Superintendent Natalie Miller moved to approve the Agenda as presented; second by Superintendent Cheryl Olson; no discussion; motion carries.

2. Public Hearing

A Public Hearing was opened at 2:27 pm and, with no comment, closed at 2:28 pm.

Action Items

3. Approval of June 1, 2017 Meeting Minutes*

Superintendent Pat Atkins moved to approve the Minutes of the June 1, 2017 SELPA Superintendents' Council meeting; second by Superintendent Meg Enns; no discussion; motion carries.

4. Program Transfer Policy*

A document entitled 'Program Transfer Policy' was presented and Associate Superintendent David Toston reviewed the basic responsibilities of the sending and receiving LEAs and corresponding timelines. The program transfer guidelines are governed by Education Code and CDE, and include three main guidelines: maintenance of services and programs, employees' rights, and communication with parents. Program transfers require a three year process: Year One – Notification; Year Two – Preparation; and Year Three - Implementation. Funding would align with the Allocation Plan. Details and timelines are set forth in the document.

A discussion was held on different scenarios of program transfers and/or program capacity. A further conversation with Superintendents would be held if a potential transfer changes service delivery of programs.

Superintendent Matt Smith moved to approve the Program Transfer Policy as presented; second by Superintendent Eric Bonniksen; no discussion; motion carries.

Discussion Items

5. Draft Revised Allocation Plan*

Associate Superintendent Toston shared that SELPA is in the process of revising and changing the structure of our Allocation Plan. A draft of the revised Allocation Plan was presented as Attachment 5. SELPA will solicit input from the Executive Committee in November and plans to present the revised Allocation Plan to SELPA Superintendents' Council in January.

6. Local Plan and Policy Revision Process

Associate Superintendent Toston shared that SELPA is in the process of revising and updating the Local Plan and SELPA Policies. The Local Plan is currently under review by legal council and SELPA will update Policies as needed.

7. Charter School Notice of Intent to Exit*

Included as Attachment 7 was a notice SELPA received from Rising Sun Montessori Charter School regarding their intent to exit the El Dorado County SELPA for the 2018-19 school year. Per Education Code, charter schools are required to give a year and one day notice to their existing SELPA that they intend to join another SELPA. The charter school would still need to complete any application process, be approved and accepted into the new SELPA. This notice was shared as an information item.

8. SELPA Data Report*

Associate Superintendent Toston presented the 2016-17 Special Education Data Report, which includes data on special education enrollment and identification in the SELPA. This information helps the SELPA and Superintendents identify special education trends within the SELPA. The report shows that total SELPA enrollment is declining (-408 students over five years), special education enrollment continues to rise annually (+351 students over five years) increasing the overall percentage of students with disabilities. Five eligibility categories comprise roughly 90% of total population of students with disabilities in the EDCOE SELPA: Emotional Disturbance (ED), Other Health Impairment (OHI), Speech or Language Impairment (SLI), Autism (AUT), and Specific Learning Disability (SLD). SELPA will provide additional professional learning opportunities in these five eligibility categories.

SELPA plans to revise the format of the annual Special Education Report to provide additional insight into trends in special education. SELPA program and business directors will meet this fall with district program/business teams to review district level data reports.

9. Adjournment

The meeting was adjourned at 3:20 pm upon motion by Superintendent Natalie Miller; second by Superintendent David Roth; no discussion; motion carries.