**Child Development Programs Policy Council**

**September 27, 2018 - 9:30 a.m.**

County Office of Education - Conference Rooms B1 and 2

**AGENDA**

***Mission Statement*** ~ *The El Dorado County Office of Education, Child Development Programs provides appropriate, high quality services to children and families in safe, nurturing environments that will promote the well-being of the whole child.*

***This meeting will be video-conferenced to the Tahoe Center***

***1286 Kyburz Avenue, South Lake Tahoe***

1. **Welcome and Introductions**
2. **Call to Order**
3. **Public Comment**

The first ten minutes of the meeting are reserved for members of the public to address the Policy Council on items of interest to the public that are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Attention is called to the fact that the Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to the public comment at this time.

1. **Roll Call**

**Establish Quorum**

1. **Items for Approval – *Action Required***

**5.1 Adoption of the Agenda**

Approval of Agenda for September 27, 2018

 ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5.2 Review of the Minutes from July 23, 2018**

Approval of the minutes for July 23, 2018

 ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **5.3 Adoption of Policy Council Dates and Times for 2018-2019**

Approval of the Policy Council Dates and Times for 2018-2019

 ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5.4 Elections of Officers 2018-2019**

 Elections will be held for the positions of President, Vice-President, Treasurer, Secretary and Sargent-at-Arms.

Approval of the positions for President, Vice President, Treasurer, Secretary and Sargent-at-arms.

 ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **5.5 Adoption of the Program Governance Policy**

 Approval of the Program Governance Policy as written.

 ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **5.6 Adoption of the Bylaws of the Policy Council**

 Approval of the Bylaws of the Policy Council as written.

 ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **5.7 Adoption of Impasse Procedures El Dorado County Office of Education and the Head Start Policy Council**

Approval of the Impasse Procedures between the El Dorado County Office of Education and the El Dorado County Head Start Policy Council.

ACTION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Program Accountant Report –** *Informational Item only*

**Monthly Reports**

* Budget/Expenditures
* Administrative Cost
* Meals/Snacks – Reimbursements
* Credit Card Expenditures
* In-Kind
1. **Attendance/Enrollment -** *Informational Item only*

A review of attendance/enrollment and ADA.

1. **ERSEA Training -** *Informational Item only*

A training will be provided on Head Start/Early Head Start eligibility.

1. **Communication from the Office of Head Start -** *Informational Item only*

A summary of communication received from the Office of Head Start will be shared.

1. **Content Area Reports -** *Informational Item only*

Each area component coordinator will give an update of their area component.

**Education**

**Family Engagement**

**Nutrition**

**Health**

**Disabilities/Mental Health**

1. **Class Reports**
2. **Adjournment**

**Next Policy Council Meeting scheduled for October 26, 2018 at 9:30 a.m. Conference Room D4.**