

PERSONNEL COMMISSION MEETING AGENDA

April 24, 2019

5:10 PM

El Dorado County Office of Education, Room B-1

AGENDA

1. 5:10 P.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL/CHANGES TO AGENDA FOR APRIL 24, 2019 MEETING
4. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 27, 2019
5. INTRODUCTION OF GUESTS
6. VISITOR COMMENTS AND QUESTIONS – Persons may comment at this time on items not listed on the agenda. Each person is limited to three minutes. The Commissioners may hear such comments, but may not act upon any item which is not on the agenda. (Govt. Code §54954.3).
7. COMMISSIONER REPORTS, COMMENTS AND QUESTIONS (ITEMS NOT ON AGENDA)
8. UNFINISHED BUSINESS, CORRESPONDENCE AND LEGISLATION

ACTION ITEMS

9. **MERIT SYSTEM 4.10.3: SECOND READING**

A second reading of a revision to Merit System Rules and Regulations 4.10.3 will be presented by the Executive Director of Personnel Services. **(Attachment 1)**

10. **CHANGE IN REGULAR MEETING DATE**

The Executive Director will request a change in meeting date for the May meeting, with a suggested meeting date of May 21, 2019.

11. **PUBLIC HEARING – PERSONNEL COMMISSION 2019-20 BUDGET**

The Executive Director recommends the Commission review the 2019-20 budget and conduct a public hearing. The 2019-20 budget will be brought back to the next meeting for adoption prior to approval by the El Dorado County Board of Education. **(Attachment 2)**

12. **CONTINUOUS ELIGIBILITY LISTS: INSTRUCTIONAL ASSISTANT-SPECIAL SERVICES and INSTRUCTIONAL ASSISTANT-AUTISM-SPECIAL SERVICES**

Continuous Eligibility Lists have been developed for Instructional Assistant-Special Services and Instructional Assistant-Autism-Special Services. **(Attachment 3)**

13. **ELIGIBILITY LIST: CUSTODIAN**

An Eligibility List has been developed for Custodian. **(Attachment 4)**

14. **ELIGIBILITY LIST: DATA ANALYST**

An Eligibility List has been developed for Data Analyst. **(Attachment 5)**

15. **CONSOLIDATED ELIGIBILITY LIST: SECRETARY II**

A Consolidated Eligibility List has been developed for Secretary II. **(Attachment 6)**

16. **CONSOLIDATED ELIGIBILITY LIST: SECRETARY II-SOUTH LAKE TAHOE**

A Consolidated Eligibility List has been developed for Secretary II-South Lake Tahoe. **(Attachment 7)**

17. **EXECUTIVE DIRECTOR OF PERSONNEL SERVICES REPORT**

17.1 Personnel Assignments – March 1-31, 2019 **(Attachment 8)**

17.2 Other Reports.

18. **NEXT REGULAR MEETING: TBD**

19. **ADJOURNMENT**

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