

EL DORADO COUNTY OFFICE OF EDUCATION

SUMMARY REPORT

2019-2020

Summary

The El Dorado County Office of Education Superintendent of Schools will support all districts and schools within El Dorado County by: (List Level 1 Supports)

- Provide a structure for teacher-influencers from each district to learn about and implement Universal Design for Learning (UDL) in their classrooms as part of a multi-year initiative working with CAST.
- Partner with Michael Fullan to examine systems of support within the county, create strong feedback loops and focus collective work around teaching and learning.
- Offer Improvement Science training to all districts in order to build their capacity to utilize the framework.
- Establish cohort of content area experts to assist districts in the areas of math and science.
- Target professional learning opportunities towards the needs of districts.
- Jointly offer and provide training across three pillars of MTSS- coordination with CIA and SELPA
- Provide training to support districts with the selection of standards-aligned materials
- Continue the Rural Professional Learning Network and focus on issues identified on the dashboard for areas of focus and need.

The El Dorado County Office of Education Superintendent of Schools will support districts identified for technical assistance by: (List Level 2 Supports)

- Support all identified districts with a minimum of eight (8) days of support using a blended cohort model following the CCSESA Differentiated Assistance Facilitation Guide.
- Provide coaching support to help districts implement action plans and give feedback on progress.
- Braid together various accountability processes, (e.g. DA, PIR, WASC, CSI/ATSI/TSI, DisPro, DINC), and create a liaison between departments to provide a single, cohesive process to address the various reviews

The following plan to support districts in implementing LCAPs adheres to the provisions/requirements of [Ed Code 52066](#).

Goal One: Approve all LCAPs.

| Component | Objective | Metrics/ Indicators | Action |
|--|--|--|--|
| <p>LCAP Support</p> <p><i>Completing the review of LCAPs submitted by school districts</i> [Ed Code 52070]</p> | <p>All LEA LCAPs will be received by EDCOE on or before June 30, 2019, within 5 days of being approved by the local governing board of each LEA.</p> | <p>Local documents are used to track the progress of the team as LCAPs are approved or are placed as pending as LEAs review and address changes.</p> | <ul style="list-style-type: none"> • All LCAPs are tracked as they are received by the CIA department. LEAs are contacted if an LCAP is not received by 6/30/19. • A team of EDCOE reviewers (from CIA, SELPA, and the Business Office) is trained using the CCSESA LCAP Approval Manual. • The team works together so that at least two reviewers read every LCAP to ensure consistency. |
| | <p>LCAPs will be reviewed by a trained team of EDCOE reviewers beginning in July 2019.</p> | <p>The CCSESA LCAP Approval Manual is used to review LCAPs for alignment to requirements.</p> | <ul style="list-style-type: none"> • If questions arise upon reading an LCAP, the entire team reviews the area in question and, as needed, communicates with the County Superintendent regarding areas of the LCAP in need of clarification. In some instances (if there are minor, unsubstantiated changes), the Deputy Supt. of Educational Services and the Director of CIA will contact LEA representatives directly. • As needed, the County Superintendent will seek clarification from an LEA governing board in regards to the LCAP. This will occur on or before August 16, 2019. |
| | <p>LCAPs will be approved by the County Superintendent on or before October 11, 2019.</p> | <p>Written communication is tracked between County Superintendent and LEAs regarding clarification of LCAP content as needed.</p> | <ul style="list-style-type: none"> • Within 15 days of receiving responses from the LEA governing board, if required to meet approval criteria, the County Superintendent will make suggestions for changes to the LCAP. • After all LCAPs have been reviewed and have met the criteria for approval, notification is sent to the Superintendent's office for notification to districts by October 11, 2019. |

Goal Two: Utilize the cycle of continuous improvement to provide technical assistance to schools and districts based on need. Technical assistance is provided to districts who are identified as needing assistance as well as those that volunteer for assistance.

| Component | Objective | Metrics/ Indicators | Action |
|--|---|---|---|
| <p>Technical Assistance</p> <p><i>Providing technical assistance to school districts pursuant to subdivisions (a) and (b) of Ed Code 52071.</i></p> | <p>On or before August 15, if an LEA's LCAP is found to be unapprovable, communication and support will be provided by EDCOE to assist with any changes that are needed.</p> | <p>Written communication is tracked between County Superintendent and LEAs regarding clarification of LCAP content as needed.</p> | <ul style="list-style-type: none"> • Upon review of LCAPs, if the review team determines that an LCAP is not approvable, the Director of CIA and the Deputy Superintendent of Educational Services will reach out to LEA leadership to provide feedback. • Support will be offered so that the LCAP can be amended as needed to meet approval requirements as well as the individual needs of the LEA. • Support will be provided by a team from EDCOE and may include CCEE if needed. |
| | <p>Using the California Dashboard (evaluation rubrics adopted by the state board), EDCOE will provide differentiated assistance to any school district that fails to improve pupil achievement across more than one state priority area in one or more student groups</p> | <p>Letter from County Superintendent to LEA Superintendent indicating qualification for assistance.</p> <ul style="list-style-type: none"> • Progress of support will be reported to the Deputy Superintendent of Ed. Services • Summary Letter from County Superintendent at conclusion of process | <ul style="list-style-type: none"> • Upon notification from CDE of the qualification for Differentiated Assistance, the County Superintendent will notify the LEA Superintendent by phone and by mail • An EDCOE team trained in the applications of Improvement Science will be assigned to the LEA • Site Dashboard analysis will be completed by EDCOE team in conjunction with LEA team • Identification of the school district's strengths and weaknesses will occur • EDCOE team will assist the school district in reviewing and identifying effective programs that are designed to improve the outcomes for all pupil subgroups identified • A review of the work will be communicated in writing to the LEA Superintendent upon completion of the previous steps • Upon request, the LEA will be provided with contact information for the California Collaborative for Educational Excellence |

Goal Three: Provide support to all districts in implementing their LCAP.

| Component | Objective | Metrics/ Indicators | Action |
|--|--|---|---|
| <p>Other Support <i>Providing any other support to school districts and schools within the county in implementing the provisions of Ed Code 52071.</i></p> | <p>Support will be provided prior to submission of the LCAP and in response to needs determined after LCAPs are submitted for review. In addition, support will be provided throughout the school year to assist LEAs with the development of their LCAP and to support the academic progress of all student groups.</p> | <p>Records of meetings (both group and individual) will be tracked.</p> | <ul style="list-style-type: none"> ● Monthly updates provided to district leaders in relation to the California Dashboard and other state accountability developments ● Throughout the year, LCAP Lead Writer Meetings are held to support LEAs with the preparation/implementation of the LCAP. ● As needed, individual meetings and phone conversations occur throughout the year. ● Small-district Superintendent Breakfasts, Curriculum and Instructional Leaders Meetings (CILC), Superintendents Council meetings, Rural Professional Learning Network (RPLN) meetings, and Principal Meetings are held regularly to provide instructional leadership |

Collaboration

The El Dorado County Superintendent of Schools will collaborate with the CCEE, the California Department of Education (CDE) other county superintendents (CCSESA), Geographic Lead Agencies as well as System of Support (SOS) Lead Agencies to support school districts and schools within the county implementing LCAPs in the following ways:

| Actions | CCEE | CDE | CCSESA | Geo Leads | SOS Leads |
|---|------|-----|--------|-----------|-----------|
| Participation in CCSESA and its various sub-committees in order to receive and share information around best practices, promising practices and other venues of support being offered by other County Offices of Education. Information will be shared with local districts and programs. | X | X | X | X | |
| Systematically partner with the CDE, CCEE, and other agencies to approach and support locally identified needs and strengths around the concept of identifying educational “bright spots” that provide promising practices for identified districts to evaluate and replicate. | X | X | X | X | X |
| Continue to utilize guides and materials produced through CCSESA to assist in the facilitation of the DA process. | | | X | | |

Budget - COE

| Differentiated Assistance & LCAP Support Plan | 2019-2020 Estimated Costs |
|---|---------------------------|
| Certificated Staff | \$210,000 |
| Classified Staff | \$140,000 |
| Employee Benefits | \$110,000 |
| Materials/Food/Other Supplies | \$20,000 |
| Conference and Travel | \$40,000 |
| Contracted PD providers | \$80,000 |
| Other Contracts | \$100,000 |
| Total Estimated Cost | \$700,000 |