PERSONNEL COMMISSION MEETING
MINUTES

May 21, 2019
5:10 PM
El Dorado County Office of Education, Room B-3

Commissioners Present: Norm Menzie, Chairperson and ReeAnn Wyly, Vice Chairperson
Commissioners Absent: Mary Richardson, Commissioner
Present: Wendy Frederickson, Executive Director
LuAnn Lantsberger, Personnel Coordinator
Eileen Hartley, Recording Secretary

Guests: None

1. 5:10 P.M. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL/CHANGES TO AGENDA FOR MAY 21, 2019 MEETING

Commissioner Wyly motioned to approve the agenda, seconded by Commissioner Menzie.

4. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 24, 2019

Commissioner Wyly motioned to approve the minutes, seconded by Commissioner Menzie.

5. INTRODUCTION OF GUESTS: None.

6. VISITOR COMMENTS AND QUESTIONS: None.

7. COMMISSIONER REPORTS, COMMENTS AND QUESTIONS (ITEMS NOT ON AGENDA):

None.

8. UNFINISHED BUSINESS, CORRESPONDENCE AND LEGISLATION: None.
**ACTION ITEMS**

9. **ADOPTION OF PERSONNEL COMMISSION 2019-20 BUDGET**


10. **CONTINUOUS ELIGIBILITY LISTS: INSTRUCTIONAL ASSISTANT-SPECIAL SERVICES**

Commissioner Wyly motioned, seconded by Commissioner Menzie, to approve the Continuous Eligibility List for Instructional Assistant-Special Services as presented. Ayes: N. Menzie, R. Wyly. Noes: None. Motion carries.

11. **ELIGIBILITY LIST: CLASSIFIED PROGRAM ASSISTANT**

Commissioner Wyly motioned, seconded by Commissioner Menzie, to approve the Eligibility List for Classified Program Assistant as presented. Ayes: N. Menzie, R. Wyly. Noes: None. Motion carries.

12. **ELIGIBILITY LIST: DATA ANALYST**

Commissioner Wyly motioned, seconded by Commissioner Menzie, to approve the Eligibility List for Data Analyst as presented. Ayes: N. Menzie, R. Wyly. Noes: None. Motion carries.

13. **EXECUTIVE DIRECTOR OF PERSONNEL SERVICES REPORT**

13.1 Personnel Assignments – April 1-30, 2019 were presented and reviewed.

13.2 Other Reports.

- Dave Publicover will be out for a period of time.
- Tahoe Meet and Greet and Year End Celebration was held on May 20, 2019.
- The Classification Compensation Study is needing further follow up and the meeting will be rescheduled.
- There will be a retirement celebration for Betty Connolly on June 11, 2019 at 4:30 p.m.

14. **NEXT REGULAR MEETING:** Wednesday, June 19, 2019 at 11:30 a.m.

15. **ADJOURNMENT:** The meeting adjourned at 5:35 p.m. on a motion by Commissioner Wyly, seconded by Commissioner Menzie. Ayes: N. Menzie, R. Wyly. Noes: None. Motion carries.