PERSONNEL COMMISSION MEETING
MINUTES

June 19, 2019
11:30 AM
El Dorado County Office of Education, Room B-1

Commissioners Present: Norm Menzie, Chairperson and Mary Richardson, Commissioner
Commissioners Absent: Ree Ann Wyly, Vice Chairperson
Present: Wendy Frederickson, Executive Director
LuAnn Lantsberger, Personnel Coordinator
Eileen Hartley, Recording Secretary
Guests: Dr. Ed Manansala, Superintendent; Kevin Monsma, Deputy
Superintendent and Andrea Miller, CSEA President

1. 11:32 A.M. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL/CHANGES TO AGENDA FOR JUNE 19, 2019 MEETING

Commissioner Richardson motioned to approve the agenda, seconded by Commissioner

4. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 21, 2019

Commissioner Richardson motioned to approve the minutes, seconded by Commissioner

5. INTRODUCTION OF GUESTS: Andrea Miller, CSEA President, was introduced to the
Commission.

6. VISITOR COMMENTS AND QUESTIONS: None.

7. COMMISSIONER REPORTS, COMMENTS AND QUESTIONS (ITEMS NOT ON AGENDA):

None.

8. UNFINISHED BUSINESS, CORRESPONDENCE AND LEGISLATION: None.
ACTION ITEMS

9. CONSOLIDATED ELIGIBILITY LIST: CLASSROOM ASSISTANT II-CDP-WESTERN SLOPE

Commissioner Richardson motioned, seconded by Commissioner Menzie, to approve the Consolidated Eligibility List for Classroom Assistant II-CDP-Western Slope as presented. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.

10. ELIGIBILITY LIST: DRIVER-SPECIAL SERVICES

Commissioner Richardson motioned, seconded by Commissioner Menzie, to approve the Eligibility List for Driver-Special Services as presented. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.

11. CONSOLIDATED ELIGIBILITY LIST: INDIAN EDUCATION LIAISON

Commissioner Richardson motioned, seconded by Commissioner Menzie, to approve the Consolidated Eligibility List for Indian Education Liaison as presented. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.

12. ELIGIBILITY LIST: INSTRUCTIONAL ASSISTANT-SPECIAL SERVICES-SOUTH LAKE TAHOE

Commissioner Richardson motioned, seconded by Commissioner Menzie, to approve the Eligibility List Instructional Assistant-Special Services-South Lake Tahoe as presented. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.

13. CONTINUOUS ELIGIBILITY LIST: INSTRUCTIONAL ASSISTANT-SPECIAL SERVICES

Commissioner Richardson motioned, seconded by Commissioner Menzie, to approve the Continuous Eligibility List for Instructional Assistant-Special Services as presented. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.

14. ELIGIBILITY LIST: PROGRAM TECHNICIAN

Commissioner Richardson motioned, seconded by Commissioner Menzie, to approve the Eligibility List for Program Technician as presented. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.

15. 2018-19 CLASSIFICATION/COMPENSATION STUDY - CLASSIFICATION RECOMMENDATIONS FOR SALARY SCHEDULES D, F, AND J AND SALARY SCHEDULE E

16. EXECUTIVE DIRECTOR OF PERSONNEL SERVICES REPORT

16.1 Personnel Assignments – May 1-31, 2019 were presented and reviewed.

16.2 Other Reports.

- Dave Publicover continues to be out for a period of time.
- Wendy will be attending the Latrobe and Camino Board Meetings to address the Board Self-Evaluation process.
- The Special Services Extended School Year is in full swing.
- The Golden Ridge Juvenile Hall program in Placerville is closing. The Blue Ridge program in South Lake Tahoe will remain open.
- Wendy and Gigi Marchini recently made a site visit to the Rite of Passage programs in Minden, NV and Yerington, NV.
- Wendy and LuAnn will be attending the ACSA Personnel Conference in October.

17. NEXT REGULAR MEETING: August 28, 2019 at 5:10 p.m. at the El Dorado County Office of Education, Room B-1.

18. ADJOURNMENT: The meeting adjourned at 12:15 p.m. on a motion by Commissioner Richardson, seconded by Commissioner Menzie. Ayes: N. Menzie, M. Richardson. Noes: None. Motion carries.