

Memorandum

Date: November 5, 2019
To: El Dorado County Board of Education
From: Kevin Monsma, Deputy Superintendent of Educational Services
RE: Supervisor of Attendance Certification

Per California Education Code 48240, all school districts must appoint a Supervisor of Attendance to oversee pupil attendance. Recent amendments now require the Supervisor of Attendance to create a culture of attendance within the district and establish a system to accurately track pupil attendance. As a result, Supervisors of Attendance may institute appropriate attendance interventions if and when necessary. Per Education Code 48245, the County Office of Education Board must certify Supervisors of Attendance in districts with ADA of 1,000 or more for this work.

On October 15, 2019, the Placer County Office of Education provided a three-hour Supervisor of Attendance Certification Training to a total of 17 district/site administrators and attendance support staff, from Placer and neighboring counties. This training provided analysis and explanation of Education Codes 48240-48246 (Supervisor of Attendance)—with particular focus on the recent changes—as well as guidance on effectively fulfilling their mandates. Attendees participated in collaborative brainstorming and planning activities.

As a result of participation in this training, EDCOE's Educational Services Department requests Board certification of the following El Dorado County school district administrators as Supervisors of Attendance:

Lisa Donaldson – Mother Lode Union School District

Chuck Palmer – El Dorado Union High School District