

Meeting Minutes

Call to order:

A meeting of the Holy Family Catholic School Parent Club was held at Holy Family Catholic School on 9-8-2017.

Parent Club Board Member Attendees included:

President Priscilla Newburn

Vice President Kelly Greeley

Treasurer Trish Monroe

Secretary Erin Yates

Principal Jude Mikal

Members not in attendance included:

Proceedings:

Meeting called to order at 8:20 by Priscilla Newburn

Reports given by:

Mr. Mikal

Mr. Mikal began by introducing the new parent board and officers. He clarified the roles of the positions and laid out his plan of succession. He discussed his vision of positions being held for 2 years and then each position moving up in a logical procession. He discussed the reasons for implementing the board, citing examples like developing a budget for each parent club event, getting out thank you notes to donors in a timely fashion, and organization with clarity for parents.

Scip Program

Diane gave an update on scip. Business has been steady through the summer with a positive trend for this year. An estimated \$2000 has been raised through scip so far this (school?) year.

Box Tops Update

Joelle gave an update on the Box Tops for Education fundraiser. There will be competitions each month. The September winning class will receive a pajama and popcorn party in October. The goal for the year is \$10,000 in box tops. The program would like a donation of a mailbox for the front office. An idea was proposed for doing a dunk tank with the principal. Each child who turns in 50 viable box tops would get two passes for the dunk tank. Labels for Education was also discussed. The program is no longer putting labels on new products, but they can still be turned in if you have them. Playground equipment was purchased with Labels for Education money.

Jog-a-Thon Update

Maria gave an update on the Jog-a-Thon. The Jog-a-Thon will be held Friday, September 15th. The envelope for donations went out September 6th. The envelope will be due October 20th. The goal for each student is \$65, with a school goal of \$10,000. Each student will receive a t-shirt for participating. They are still in need of volunteers. There are prizes, discussed on the jog-a-thon handout that went home with the students. One goal is to get each student to achieve their lap and donation goal so they can attend the principal BBQ on October, 27th. The principal would like thank you notes to go out at the end of the jog-a-thon to everyone who sponsored a student. There was a discussion on if the classroom teachers should write the thank you notes with the students or if the parents would be in charge. An issue was raised about the size of t-shirt being ordered. An idea of putting t-shirt size on the registration packet was discussed.

Fall Festival Update

Tara gave an update on the Fall Festival. There was a change to the festival, as the church is having a festival as well. The school festival will be a one day event on October 14th, from 10am to 10pm. There will be performances by PK-5th graders. There will be games, food, a bar, a costume contest and a prize booth. This event is geared toward families.

Crab Feed Update

Katie gave an update on the Crab Feed. The event is December 2nd. They are working on acquisitions. They still need volunteers and are looking for donations of baskets in nice condition. They still need donations for auction items. They are hoping for some business donations as well.

Auction

Nicole gave an update on the auction. The event will be held March 17th, 2018. The venue has changed to the Croation Center. The price will be \$65 per person, and that will include food and an open bar.

New Business

Signup.com:

Priscilla gave an update on signup.com. She named many issues on the website, including the naming of volunteer positions when the website first launched, lack of a customer support phone number and issues with parents signing in to the website. A discussion was held on how to help parents track their points through the Beehively system. Parent points must be submitted on the Beehively website. A discussion was held on how to streamline this process. An idea was presented on switching to the website parentsquare.com as a way to track volunteers and points. Parents have 30 days to submit their points to Beehively.

Cindy gave an update as the social media coordinator. Her goal is to do daily updates through Facebook and Twitter. There is discussion on setting up a school snapchat. She would like to market to alumni. She stressed that the Facebook page is run more as a business page and will receive only 'likes' and will not accept 'friends'.

Announcements and Questions

A question was raised about family and friend volunteers. To work around our students all volunteers must complete the online safety training course and have approval.

Priscilla drew attention to the changed meeting schedule. Each month will rotate on the time of the meeting, 8:15am and 6pm, to allow more families the chance to attend.

Meeting adjourned at 9:15 by Jude Mikal

Meeting minutes recorded by Erin Yates