

# Meeting Minutes

## Call to order:

A meeting of the Holy Family Catholic School Parent Club was held at Holy Family Catholic School on 10-19-2017.

Parent Club Board Member Attendees included:

**President** Priscilla Newburn

**Vice President** Kelly Greeley

**Treasurer** Trish Monroe

**Secretary** Erin Yates

**Principal** Jude Mikal

Members not in attendance included:

## Proceedings:

Meeting called to order at 6:07pm by Priscilla Newburn

Reports given by:

Opening Prayer: Our Father

**Mr. Mikal**

Mr. Mikal began the reports with an update about the Jog-a-Thon. The 8<sup>th</sup> grade has met and possibly exceeded its goal of \$1000, with the 7<sup>th</sup> grade being very close to that as well.

The Fall Festival was considered a success, with a large attendance and possibly even being a successful money raiser, final numbers are not quite in yet.

Mr. Mikal wanted to stress that all new procedures/bylaws/handbook changes are being put into place by him as a way to streamline the Parent Club board and make it more successful.

The school is looking into getting a new, phonics strong, curriculum for the Kindergarten through 2<sup>nd</sup> grade. The update on the networking for the school is positive. The parent volunteers in charge of updating the system have positive results that will reduce our annual costs. We are also looking into moving away from the Beehively system, as it has cost the school approximately \$80,000 since 2014. The system most being looked into is School Speaks. Mr. Mikal is hoping to implement some new systems to help keep our school fiscally sound.

## Scip Program

Diane reports that the profit from scrip so far this year is \$2,719. She would like to stress to everyone to work towards and exceed the \$3,000 minimum requirement. There was a question as to whether Safeway cards could be reloaded. She will be calling to confirm and clarify. There are many promotions given out by the scrip company and a discussion was held as to how to get that information out to the parents at the school. Paper fliers and an email blasts were two options discussed.

## Box Tops Update

Joelle could not attend, so the update was given by Kelly Greeley, via an email from Joelle.

The 8<sup>th</sup> grade won the last competition with 815 points. They chose a popcorn and Napoleon Dynamite party. Coming in second was 1<sup>st</sup> grade with 218, third place was 6<sup>th</sup> with 150.

The next competition has already begun, each student that turns in 50 or more tops will get a pizza party. The class winner with 50 or more gets a ice cream sandwich on the 31<sup>st</sup> of October.

### **Jog-a-Thon Update**

Maria gave an update. The pledges were due October 20<sup>th</sup>, 2017. The Principal's BBQ was moved forward a day, to October 26<sup>th</sup>, 2017, so the 8<sup>th</sup> grade could attend. The final count will happen the week of October 23<sup>rd</sup>, 2017. At the last count the school has raised approximately \$6000. With the profit and loss statement Maria found the operating costs to be less than \$1000. Giving the school a profit, so far, of about \$5000. The committee found scaling back on the costs of the prizes given did not have an affect on the money collected. An idea was proposed about combing Jog-a-Thon and the Fall Festival into one event. Another proposal included a family kickball tournament.

### **Fall Festival Update**

Lena and Tara gave an update. The consensus is that the festival was a success socially and even a little financially. Final numbers are not quite in yet. The event was built on being a community event, and all agreed that the student performances were instrumental in bringing that feel. The budget was small for this event, but used effectively and the team found cost cutting measures in many ways. They borrowed tents from the parish and used leftover prizes from previous events. The prize booth was found to be successful and cost effective. Greater Giving reported 667 transactions on the credit machines.

### **Crab Feed Update**

Tickets for the Crab Feed go on sale October 23<sup>rd</sup>, 2017. A ticket for the crab only dinner is \$50, with the early bird special. After the special the price will be \$55. This year's event will have prime rib. There will be a limited amount of tickets for prime rib, 120 available only. Novemer 14<sup>th</sup>, 2017 is the last day to buy prime rib tickets, unless previously sold out. The VIP ticket tables are as follows: \$650 for the 10 person Crabtastic table, included is a drink, your pick of 8<sup>th</sup> grader server and personalized sign. \$1000 for the 10 person Surf and Turf table, included is a drink, 5 butter warmers, 5 crab crackers, your choice of 8<sup>th</sup> grade server, personalized sign and a VIP check in. Tickets are available online, in the office, and sold after school.

The balloon drop will feature fewer, but larger, prizes this year.

The dessert silent auction still needs desserts.

The event still needs volunteers.

### **New Business**

A question was asked about how the school can help those affected by the Santa Rosa fires. A discussion was held about the best course of action. The diocese is putting up a collective donation. Mr. Mikal is going to a fundraiser in Petaluma and will find out more about the needs of the area. An idea was brought up about donating scrip cards or joining an adopt a school program. No final decision was made.

### **Announcements**

The Principal's BBQ has been moved to October 26<sup>th</sup>, 2017.

The Uniform Closet Sale will be October 26<sup>th</sup> from 2:30-4:00. Erin will take the extension kids to the sale. The price list is in the office.

The See's Candy sale starts November 1<sup>st</sup>, 2017. There was a short discussion about changing candy providers for next year.

There are talks with Toy-R-Us about having a private viewing event for Holy Family families and friends. The date would be November 9<sup>th</sup> from 9pm-11pm, or an early Saturday morning before the store officially opens.

Meeting adjourned at 7:15pm following a closing prayer led by Mr. Mikal

Meeting minutes recorded by Erin Yates