

Addendum to Acceptable Use Policy

This year, St. Pius School will provide 6th - 8th grade students with Google Apps for Education accounts. Google Apps for Education includes free, web-based programs like email, document creation tools, shared calendars, and collaboration tools.

Your student's teachers will be using Google Apps for lessons, assignments, communication, and to submit assignments. Google Apps for Education is also available at home, the library, or anywhere with Internet access.

School staff will monitor student use of Apps when students are at school. Parents are responsible for monitoring their child's use of Apps when accessing programs from home. Students are responsible for their own behavior at all times.

Acceptable Use

Google Apps for Education is primarily for educational use. Students may use Apps for personal use subject to the restrictions below and additional school rules and policies that may apply.

- **Privacy** - School staff, administrators, and parents all have access to student email for monitoring purposes. Students have no expectation of privacy on the Apps system.
- **Limited personal use** - Students may use Google Apps for personal projects but may not use them for:
 - Unlawful activities
 - Commercial purposes (running a business or trying to make money)
 - Personal financial gain (running a web site to sell things)
 - Inappropriate or offensive content
 - Threatening another person
 - Misrepresentation of St. Pius School, staff or students.
 - Apps, sites, email, and groups are not public forums. They are extensions of classroom spaces where student free speech rights may be limited.
- **Safety**
 - Students may not post personal contact information about themselves or other people. That includes last names, addresses and phone numbers.
 - Students agree not to meet with someone they have met online without their parent's approval and participation.
 - Students will tell their teacher or other school employee about any message they receive that is inappropriate or makes them feel uncomfortable.
 - Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide his or her password to another person.
- **Access Restriction**
 - Access to Google Apps for Education is considered a privilege. St. Pius School maintains the right to suspend any user account suspected of inappropriate use. Pending review, a user account may be terminated as part of such action.

Please review the attached information; complete and return this form to school.

If you have any questions, please don't hesitate to call Anne Brinkman at the school at (650) 368-8327 or email to abrinkman@stpiusschool.org

I agree to these guidelines.

Student Name: _____

Student Signature: _____

_____ I give permission for my child to use Google Apps for Education. By doing so, I agree to enforce acceptable use when my child is off school property.

_____ I give permission for my child and the school to publish student work online, with the understanding that student last names and confidential personal information will not be published.

Parent Signature

Date