

# **SAINT PIUS SCHOOL**

## **RESOURCE GUIDE**

**2016-2017**



**1100 Woodside Road  
Redwood City, CA 94061  
(650) 368-8327  
[www.stpiusschool.org](http://www.stpiusschool.org)**



**2016-2017**

# **SAINT PIUS SCHOOL**

## **RESOURCE GUIDE**



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Welcome to the Saint Pius School community. We hope that the years ahead will be a rewarding experience for you and your children. You have chosen an excellent Catholic school for your child's education.

The Parent Teacher Group (PTG) has prepared this booklet to furnish school and parish information to all families with new students entering Saint Pius School. We are available to answer inquiries about both school and parish activities and to make you feel welcome.

Please feel free to call me or any of the PTG Members. We will gladly help in any way we can. Once again, welcome to Saint Pius School!

**Debra Rossi, PTG Resource Guide Trustee – (650)207-8369**

## **SAINT PIUS SCHOOLRESOURCE GUIDE TABLE OF CONTENTS**

Parish Directory	Page 1-2
School Faculty and Staff	Page 3
School Commission	Page 4
Parent Teacher Group Board	Page 5
Women's Club	Page 6
Men's Club	Page 6
School and Parish Calendar	Page 7
School Endowment Fund	Page 8
eScrip Program	Page 9
Counseling Center	Page 10
Extended Day Care	Page 10
Athletic Program	Page 11
Hot Lunch, Pizza Lunch & Choicelunch	Page 12
Spirit Shoppe Clothing	Page 13
Service Hour Guidelines	Page 14-15
List of Services for Service Hours	Page 16
Volunteer Opportunities	Page 17
School Operations	Page 17
Young People's Theater	Page 18
Music Ministries	Page 19
Masses	Page 20
Sacraments	Page 20
Liturgy Committee	Page 20
Children's Ministries	Page 21-22
Faith Formation for Adults and High School Students	Page 23
Society of St. Vincent de Paul	Page 24
Retreat Centers	Page 24
Parent Teacher Group 2015-2016 Goals	Page 25
Objectives of the Parent Teacher Group	Page 26
PTG Officers' Duties	Page 27-30

## PARISH DIRECTORY

Pastor	Fr. Paul Rossi	361-1411 x117
Parochial Vicar	Fr. Tom Martin	361-1411 x121
Parochial Vicar	Fr. Ted Magpayo	361-1411x118
Altar Servers	Cathy Yee	361-1411 x116
Altar Society	Tina Zanoni	361-8203
Building & Grounds/Ops Parish	Judy Giacometti	361-1411 x110
Parish Calendar	Elvira Cabahug-Garcia	361-1411x114
Children's Theater	Karen Elmore	361-1411
Children's Choir	Cathy Yee	361-1411 x116
Children's Liturgy of the Word (Sunday 9:00 Mass)	Cathy Yee	361-1411 x116
Confirmation Coordinator	Michael So	361-1411 x1113
Counseling Center	Anne Warda	368-8327
Eucharistic Ministers	Cathy Yee	361-1411 x116
Faith Formation-Children	Michael So	361-1411 x113
Faith Formation-Adult/RCIA	Sister Norberta Villaseñor	361-1411 x115
Festival Chairs	Mike Descalso	361-1411
	Colby Zeltmann	361-1411
Finance Council	Tom Fahey	361-1411
Grief Ministry	Mary Dickinson	361-1411
Hispanic Ministry	Sister Norberta Villaseñor	361-1411 x115
Italian Catholic Federation President	Jean Tomatis	368-5486
Lectors/Commentators	Cathy Yee	361-1411
x116Liturgy Committee	Cathy Yee	361-1411 x116
Men's Club President	Ray Mercado	361-1411
Ministry to Homebound	Rosemary Pesko	361-1411x112
Music Ministries	Beverly Hilliard Sun 9:00 am	361-1411
	Kathleen Martin Sat 5:00 pm	361-1411
Parish Bulletin	Michael So	361-1411 x113
Parish Council Chair	Fr Paul or Cathy Yee	361-1411
Parish Secretary	Elvira Cabahug-Garcia	361-1411 x114
Parish/School Bookkeeper	Debbie Castelli	361-1411 x120
PTG President	Jennifer Cuneo	368-8327
Sandwiches on Sunday	MaryAnn Berry	361-1411
School Commission	Rita Carroll	368-8327
Senior Adults/Friendship Center	Adele Sanchez	361-1411
	Rosemary Pesko	361-1411x112
Saint Pius School	Rita Carroll, Principal	368-8327
St. Vincent De Paul Society	Parish Center	361-1411
Ushers	Cathy Yee	361-1411 x116
Women's Club President	Angie Fraino	562-3407
Youth Ministry	Michael So	361-1411 x113

### **SAINT PIUS FACILITY PHONE NUMBERS**

Parish Center	361-1411
School Office	368-8327
Senior Adults Room	361-1915

### **NEIGHBORING PARISHES**

Nativity	323-7914
Our Lady of Mount Carmel	366-3802
Our Lady of the Wayside	851-1538
St. Anthony	366-4692
St. Charles	591-7349
St. Denis	854-5976
St. Matthias	366-9544
St. Raymond	323-1755

## SCHOOL FACULTY AND STAFF

### ***Faculty:***

Principal	Rita Carroll	rcarroll@stpiusschool.org
Vice Principal	Peggy Zappelli	pzappelli@stpiusschool.org
Kindergarten	Shelley O'Rourke	sorourke@stpiusschool.org
Kindergarten	Tammy Nurisso	tnurisso@stpiusschool.org
First Grade	Julie Brand	jbrand@stpiusschool.org
Second Grade	Catie Costa	ccosta@stpiusschool.org
Third Grade	Colleen Langridge	clangridge@stpiusschool.org
Fourth Grade	Megan Andreano	mandreano@stpiusschool.org
Fifth Grade	Christine Reuter	creuter@stpiusschool.org
Sixth Grade	Claire Zirbes	czirbes@stpiusschool.org
Seventh Grade	Clare Teixeira	cteixeira@stpiusschool.org
Eighth Grade	Gene Borja	gborja@stpiusschool.org
Math	Ashley Vita	avita@stpiusschool.org
Science	Sara Trulove	strulove@stpiusschool.org
Art	Denise Kirksey	dkirksey@stpiusschool.org
Resource	Cheryl Raffetto	craffetto@stpiusschool.org
Liturgies	Cathy Yee	cathy@pius.org
Extended Care/Primary Aide	Becky Ott	daycare@stpiusschool.org
Primary Aides	Patty Claire	
	Amy Provencio	
	Lisa Bettendorf	
	Nadine Kappeler	
	Monica Hird	
	Josh Yee	
Librarian	Mimi Koberlein	

### ***School Office Staff:***

Sandy Edens, Secretary [sedens@stpiusschool.org](mailto:sedens@stpiusschool.org)

### ***School Counselor:***

Anne Warda [awarda@stpiusschool.org](mailto:awarda@stpiusschool.org)

### ***Maintenance Staff:***

Jaime Barajas  
Amador Maldonado

### ***School Telephone:***

650-368-8327

### ***School Fax:***

650-368-7031

### ***School Office Hours:***

7:45 am to 4:00 pm

## SAINT PIUS SCHOOL COMMISSION 2016-2017

### ***Co-Chairs***

Julie Brand firstgrade@stpiusschool.org 670-2260  
Dave Tomatis daveorama@hotmail.com 575-3225

### ***Advisors***

Fr. Paul Rossi 361-1411 frpaul@pius.org  
Rita Carroll 368-8327 rcarroll@stpiusschool.org  
Peggy Zappelli 368-8327 pzappelli@stpiusschool.org

### ***Function***

The Saint Pius School Board was established in 1986 to advise the principal and pastor in policy matters affecting the school and to give focused attention to the school's future fiscal needs. Major activities of the Board have included the development of the school's extended care facility and the planning of a major endowment campaign. In 2016, the School Board became the School Commission as part of the St. Pius Parish Strategic Plan

### ***School Commission Meetings***

The first Thursday of every month

### ***Where and When***

Parish Center, 7:00 p.m.

Parents are invited to attend. Agenda items may be added by contacting the co-chairs a minimum of 48 hours in advance of the meeting.

### ***Members***

Jenny Baltodano	jennybaltodano@sbcglobal.net	650 863-1268
Brian Manca	brian.manca@gmail.com	415 312-1195
Paul Molinelli	pmolinelli@siprep.org	408 318-3334
Amy Rich	jorich@gmail.com	650 452-8001
Jessica Wayne	nurse_jessoca@hotmail.com	650 483-1095
Al Zappelli	alzapp@yahoo.com	650 619-8223

## SAINT PIUS PARENT TEACHER GROUP (PTG) BOARD 2016-2017

<b>President</b>	Jenny Cuneo	408-234-7700	jennifercuneo0123@gmail.com
<b>Vice President</b>	Kim Manca	415-846-9521	kbmanca@mac.com
<b>Secretary</b>	Jen King	576-1130	jenking161@att.net
<b>Treasurer</b>	Courtney Caccia	868-6681	courtneyc@gmail.com
<b>Historian</b>	Hope Thomas	520-7562	hopehkt@gmail.com
<b>School Operations</b>	Monique Stevens Yvette Mau	743-6371 766-4768	monique.r.stevens@att.net yvettesmau@gmail.com
<b>Alumni Outreach</b>	Amy Rich	365-3874	ajorich@gmail.com
<b>Head Room Parent</b>	Lisa Hohendorf	867-2624	lhohendorf@yahoo.com
<b>Hot Lunch</b>	Cortney Hyland Sheila Halley	298-0098 299-1552	hylandhouse@mac.com sheilahalley@yahoo.com
<b>Pizza Lunch</b>	Becky Ott	464-7127	daycare@stpiusschool.org
<b>Health &amp; Safety</b>	Cathy Dujmovic Jessica Wayne	415-794-1143 483-1095	bergercat@gmail.com nursejessica11@gmail.com
<b>Fundraising</b>	Dawn Lambert Kate Tomatis	465-2063 415-722-6437	dawnplambert@gmail.com kdtomatis@gmail.com
<b>Publicity</b>	Danielle Abredabbo	415-596-2935	simply_gourmet@yahoo.com
<b>Resource Guide</b>	Debra Rossi	207-8369	erniendeb2003@yahoo.com
<b>Auction Chair</b>	Christine Bruno	704-3578	tine_bruno@yahoo.com
<b>Spirituality</b>	Larina Fitzsimmon	366-8226	faithlovehope2003@gmail.com
<b>Members at Large</b>	Kylie Morello (K) Carylynn Lemoge (1 <sup>st</sup> ) Nicole Cannon (2 <sup>nd</sup> ) Daniella Oteiza (3 <sup>rd</sup> ) Michelle McCully (4 <sup>th</sup> ) Ashli D'Errico (5 <sup>th</sup> ) Lisa Sawyer (6 <sup>th</sup> ) Michelle Lewis (7 <sup>th</sup> ) Mimi Koberlein (8 <sup>th</sup> )	556-4265 417-8986 743-3634 430-5533 619-3344 387-6109 415-297-6434 954-3225 408-829-5522	kylie@morello.co carylynnd@yahoo.com nicole.cannon@me.com dmboteiza@yahoo.com mmccully13@gmail.com ashliderrico@yahoo.com lhsawyer@yahoo.com michellelewis8898@yahoo.com mimikoberlein@comcast.net
<b>Past President</b>	Christine Bruno	704-3578	tine_bruno@yahoo.com
<b>Principal</b>	Rita Carroll	368-8327	administration@stpiusschool.org
<b>PTG Board Meetings Where and When</b>	First Tuesday of every month Parish Center, 7:00 p.m. Board Meetings are open to any parent, guardian or teacher who wishes to attend.		
<b>PTG General Meetings Where and When</b>	TBD Homer Crouse Hall - All parents and guardians are encouraged to attend.		



## **SAINT PIUS WOMEN'S CLUB**

<b><i>President</i></b>	Angie Fraino
<b><i>Mission Statement</i></b>	The purpose of the Women's Club is to provide a forum for women of all ages to develop their spirituality, sense of community, and friendship. As a group, they will support the Saint Pius Parish Community through social events, fundraising, service and charity.
<b><i>Board Meetings</i></b> <b><i>Where</i></b> <b><i>Time</i></b>	First Wednesday of every month Parish Center 7:00 p.m.
<b><i>General Meetings</i></b> <b><i>Where</i></b> <b><i>Time</i></b>	Second Wednesday of every month Homer Crouse Hall 6:30 p.m. for cocktails and 7:30 p.m. for dinner or speakers
<b><i>Fees</i></b>	\$20.00 for each dinner attended.  Email address: <a href="mailto:stpiuswomensclub@gmail.com">stpiuswomensclub@gmail.com</a> , Facebook: St. PiusWomen's Club  New members are always welcome.

## **SAINT PIUS MEN'S CLUB**

<b><i>President</i></b>	Ray Mercado
<b><i>Board Meetings</i></b> <b><i>Where</i></b> <b><i>Time</i></b>	Second Thursday of every month Parish Center 7:30 p.m.
<b><i>General Meetings</i></b> <b><i>Where</i></b> <b><i>Time</i></b>	Third Wednesday of every month Homer Crouse Hall 6:30 p.m. - Refreshments 7:30 p.m. - Dinner
<b><i>Fees</i></b>	Dinner and Drinks- \$20.00 Seniors - \$10.00 Email address: <a href="mailto:stpiusmensclub@gmail.com">stpiusmensclub@gmail.com</a>

New members are always welcome.

## SCHOOL & PARISH CALENDAR AS OF AUGUST 2016

8/22/16	Kindergarten Parent Orientation / Welcome Dinner for New Parents
8/24/16	First Day of School / Welcome Coffee
8/30/16	Back to School Night / Grades 6-8
8/31/16	Back to School Night / Grades 1-5
9/18/16	St. Pius Parish 65 <sup>th</sup> Anniversary Family Picnic
9/20/16	PTG General Meeting
10/14/16	Junior High School Dance
10/15/16	Men's Club Golf Tournament
11/15/16	PTG Family Giving Night
11/24-25/16	Thanksgiving - school vacation
11/26/16	Men's Club Christmas Tree Lot opens
12/15/16	Christmas Program, 7:00 pm
12/16/16	Christmas vacation begins 12:45 pm
1/3/17	School resumes
TBD	Men's Club Crab Feed
1/29/17	Catholic Schools Week begins
1/29/17	St. Pius School Open House
2/1/17	Teacher Appreciation Lunch
3/11/17	PTG Auction
3/31-4/2/17	Women's Club Retreat
4/13/17	Holy Thursday - Easter vacation begins at 12:45 pm
4/14/17	Good Friday
4/24/17	School resumes
TBD	PTG General Meeting
5/5-7/17	Men's Club Retreat
5/6& 5/7/17	First Communions & Receptions
5/8/17	May Crowning
5/10/17	Grandparents' / Special Persons' Day
5/12/17	6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> Grade Dance
6/1/17	Graduation / Reception
6/2-4/17	St. Pius Parish Festival
6/8/17	Last Day of School / Pancake Breakfast

## **THE SAINT PIUS SCHOOL ENDOWMENT FUND**

Catholic schools in America have a long and successful history. The single most important factor in this success has been the living endowment of the teaching religious which allowed our schools to operate at a fraction of the cost of other private schools. Today, that "living" endowment is no longer available. The only sources of income for Catholic schools are tuition and fund raising, with 75% of the income allocated to salaries of lay teachers and administrators.

Bishop DuMaine of San Jose noted that "the real crisis in our schools has less to do with the dramatic escalation of operating costs than in the equally dramatic shift of burden of bearing these costs from the Catholic community to the fee-paying parents of the present school generation." Just as it is the obligation of the community at large to provide education for the young, it is the obligation of the Catholic community to provide the opportunity for a Catholic education for Catholic young. It is equally important for the Catholic community to support its schools in such a way that they can offer a Catholic education to families from all economic strata. We must build up a financial endowment for our school that will allow us to continue offering an education grounded in Catholic faith and values with excellent academic programs, discipline and true sense of community.

At Saint Pius School an endowment fund has been established to stabilize tuition costs for generations of our children through ongoing income from capital funds. During the 1988-89 school year, a committee was formed to concentrate on a major fund drive to support the endowment. The drive began in earnest during the 1989-90 school year with a three-year pledge campaign. The initial ambitious goal was \$1,000,000. As of June 30, 2016, the fair market value of the fund is approximately \$3,140,774. The drive will continue every year as new families join our school community. Each new family will be personally contacted and asked to contribute what they can toward the endowment fund. Pledges may be paid over a three-year period.

We ask that you remember that the endowment fund works directly to support the daily operation of Saint Pius School. It has no other purpose. Our school is graduating students every year who have a keen sense of self and a sense of being a real part of our Saint Pius community, our Catholic faith and the community and world at large. With your continued help we can ensure that this commitment on the part of our school will continue to benefit our own children now and generations of children to follow.

For further information, please call Fr. Paul Rossi or Judy Giacometti(361-1411) or Rita Carroll (368-8327).

## **E-SCRIP PROGRAM**

We no longer participate in the paper Scrip program. However, the e-Scrip program (electronic Scrip) remains an important Saint Pius School fundraiser. The money raised by this program benefits our children, so it is in our best interest to use e-Scrip as often as possible.

**To register for e-Scrip, go to: [www.escrip.com](http://www.escrip.com)  
Enter – St. Pius School, Redwood City, CA  
or Group ID #136565198**

Once enrolled in the e-Scrip program, you can register your credit cards and grocery chain rewards cards, such as Safeway, to generate funds for the school for groceries and goods purchased.

Please follow the directions carefully when you register your credit cards. And, remember, that when making purchases via your credit card, only purchases made with vendors participating in the e-Scrip program will generate a contribution to the school. To see a list of vendors, you can visit [www.escrip.com](http://www.escrip.com).

We encourage each family to participate in the e-Scrip program. Information regarding the e-Scrip program is included in the September folder.

Should you have any questions or need assistance in the enrollment process, please contact Sandy Edens at 368-8327.

## **COUNSELING SERVICES**

**COUNSELOR: Anne Warda**

### **SAINT PIUS COUNSELING OFFICE**

Counseling is available for school children primarily during school hours. In addition, parent consultations are also offered. Usually the sessions with the children run ½ hour per week or on an “as needed” basis. Counseling records are not part of the child’s school file.

Parents are provided with meetings, evaluations and progress reports. Referrals for counseling may be from the teacher, principal, parish priests, the child or the parent(s). Problems addressed include poor academic performance, social problems with other children, family difficulties, and general behavioral problems.

Services are provided by Anne Warda, a master’s level counselor who works with four local Catholic schools

For further information regarding the services offered, you may call Anne Warda or Rita Carroll, School Principal, at 368-8327.

## **EXTENDED DAY CARE**

**DIRECTOR: Becky Ott, 368-8327**

*When:* Monday through Friday, 7:30 a.m. - 6:00 p.m.

*Cost:* \$50.00 registration fee per family. \$4.80 per hour per child; partial hours calculated at \$1.20 each quarter hour – all monies should be paid from emailed monthly invoices.

*Where:* Saint Pius School ~ Room 5

*Who:* Saint Pius School Students only

Drop-ins are welcome. Once signed into day care, students may not leave the facility until signed out by a parent or guardian. See Parent / Student Handbook for policy.

## ATHLETIC PROGRAM

**ATHLETIC BOARD CHAIRPERSON: Christian Fex**  
**stpiussports@gmail.com**

### **Sports Program:**

<i>Girls:</i>	Volleyball:	Grades 4-8	Season: September- November Games: Saturdays or Sundays
	Basketball:	Grades 4-8	Season: November - March Games: Saturdays or Sundays
<i>Boys:</i>	Baseball:	Grades 4-8	Season: September - November Games: Saturdays or Sundays
	Basketball:	Grades 4-8	Season: November - March Games: Saturdays or Sundays
<i>Boys &amp; Girls:</i>	Track:	Grades 5-8	Season: March - May Meets: Sundays

*Note:* Occasionally, games may be played during the week.

*Sports Fee:* The following non-refundable fees apply for each sport:

<b><u>SPORT</u></b>	<b><u>FEE</u></b>
Baseball	\$ 80.00
Basketball	\$ 80.00
Track	\$ 55.00
Volleyball	\$ 80.00

*Late Fee:* A \$25 late fee as well as Board approval are required for late registration.

## **HOT LUNCH PROGRAM**

<b>HOT LUNCH TRUSTEES:</b>	<b>Cortney Hyland</b>	<b>298-0098</b>
	<b>Sheila Halley</b>	<b>299-1552</b>

A PTG hot lunch is offered on Thursdays. More information regarding menus and ordering will be in the weekly school newsletter. The chairperson is responsible for organizing the program and ordering the food and supplies.

Volunteers are needed to cook and serve the meal and clean up afterwards. If you have questions or would like to help, please contact Cortney or Sheila.

### **PIZZA LUNCH TRUSTEE:**

Pizza and water are offered on Tuesdays. More information will follow in the school newsletter. Some of the funds raised from this lunch are made available to the 6th and 8th grade for their class trips (Outdoor Education and Yosemite).

Volunteers are needed to help with pizza lunch

## **CHOICELUNCH LUNCH SERVICE**

Choicelunch is the vendor that serves a pre-ordered catered lunch on Mondays, Wednesdays and Fridays. There is no lunch service on minimum day Mondays with 12:45pm dismissal.

Highlights of the Choicelunchprogram include:

- Wholesome food choices
- Locally-sourced, all natural and organic ingredients
- Anti-biotic and hormone-free meats
- 100% whole-grain breads baked daily
- 14 entrée choices per day (6 hot and 8 cold)
- Assortment of fresh fruits and vegetables, healthy snacks, and drinks
- Ordering done online using website [www.choicelunch.com](http://www.choicelunch.com)
- Use the registration code Pius to login and create username and password
- Entire meal cost: Regular entrée ~ \$5.35 and Large entrée ~ \$6.55
- Lunch order is due byam the day before service and may be ordered as late as 6:00am the day of service with an additional charge
- Lunches can be cancelled for 100% credit by 9:00am the day before the meal is served and 50% credit before 9:00am the same day

## **SPIRIT SHOPPE CLOTHING**

**COORDINATOR: Sandy Edens, 368-8327**

All sweatshirts come in youth sizes – small, medium and large; and adult sizes – small, medium, large and extra large. Sweatshirts are available in navy.

Any green or white shorts may be worn for P.E. Green PE shorts from the Spirit Shoppe are available in youth and adult sizes.

Order forms are available in the school office. Complete and return with full payment to the school office. Make checks payable to: Saint Pius Spirit Shoppe.

	<u>Youth</u>	<u>Adult</u>
<i>Sweatshirts:</i> Crew	\$20.00	\$22.00
Hooded	\$24.00	\$26.00
<i>Shorts:</i>	\$18.00	\$18.00



## **SERVICE HOUR GUIDELINES 2016-2017**

Each family is required to do 40 hours of service (20 hours for single parent families). (A single parent family is defined as a family with one parent being financially and physically responsible for the child).

Service Hours will now be recorded on-line as well as a description of the service given. Please, be very specific in your description of the service given. Service hours may **only** be reported by the parents/guardians of the students. Hours worked by students, siblings, family members, etc. may **not** be recorded. Please remember, hours not recorded are not credited. You are responsible for entering your service hours on-line.

The Service Hour Program runs from June 1<sup>st</sup> through May 31<sup>st</sup> of each year. Service hours performed during the summer months, including the Festival, are counted toward the next school year.

Service hours fall into two categories: school and parish. Work in areas other than these does not count toward your service hour obligation.

Special circumstances and exceptions to the attached guidelines will be reviewed by the appropriate members of the School Commission. Please submit requests, questions and concerns in writing to the School Commission, c/o Saint Pius School. This will enable the School Commission to administer these guidelines fairly and uniformly for all.

This program is very important to our parish and school. It helps keep costs down, is a wonderful outlet for your creative energy and is a great opportunity to discover some of the talents and gifts you never knew you had!

## **SERVICE HOUR GUIDELINES**

### **2016-2017**

1. The Service Hour Program remains a school/parish service program; yet, at least fifty (50) percent of the total service hour requirement must be completed in projects specifically related to the school. A family may work all forty (40) hours in projects for the school.
2. Material donations of \$20.00 equal one service hour. Donated items must be new.
3. Following Diocesan directives, there is a two tiered tuition. Any family not fulfilling their service hour commitment for the preceding school year will be charged a higher tuition.
4. Yard duty will count toward service hours. Each yard duty equals 1.5 service hours and is credited to the person who physically works the yard duty.
5. Only parish scout troop leaders may record up to a maximum of ten total hours for scouting.
6. Participation in adult education courses (such as RCIA, baptismal training, RENEW, marriage encounter) does not count toward service hours.
7. Hours may not be transferred between individuals.
8. Hours may not be banked from one year to another.
9. Coaches, assistant coaches and official scorekeepers may count all coaching time toward service hours.
10. A donation of baked goods is equal to one service hour per home baked item (not store bought). For example, one hour per batch of cookies, brownies, etc. (batch equals 2 dozen), one hour per cake, pie, etc. Any store bought donations will be credited as material donations. (See item 2, above.) Donations of baked goods/snacks for Day Care may only be made with prior approval of the Day Care Director and **may not exceed 5 hours**.
11. Attendance at Men's Club Board, Women's Club Board, PTG Board and School Commission meetings does count toward service hours as does attendance at PTG General Meetings. Attendance at Men's Club and Women's Club General Meetings does *not* count.

The above Service Hour Guidelines are reviewed annually.

## LIST OF SERVICES FOR SERVICE HOURS

PARISH	SCHOOL
Festival	Grounds
Liturgy	Electrical
Painting	Plumbing
Decorating Church	Painting
Plumbing	Attendance at PTG General Meetings
Envelope Stuffing	Room Parent Work
Religious Education	Technology help
Adult Ed Teachers	Social Preparations
Men's Club Board	Uniform Exchange
Women's Club Board	Helping Teachers
Sunday Preschool	Copying (weekly) and collating materials
Youth Theater	Hot Lunch/Pizza Lunch
	Yard Duty
Other...	Sports
	Shamrock-A-Thon helpers/volunteers
	Library staffing
	Phone Calling
	School Commission
	PTG Board
	Fundraisers (Coordinate/help)
	Field Trips Drivers
	School Event Volunteers:
	Grandparents' and Special Persons' Day
	Open House
	Jump Rope for Heart
	Seder Meal
	Other...

**If you have any questions regarding service hours, please the school office at 368-8327**

## **VOLUNTEER OPPORTUNITIES**

Saint Pius School is blessed with many wonderful volunteers who help in all phases of our parish and school. Without the support of our volunteers, many of the programs that we offer would not exist.

Please share your time and talents by making a commitment to your parish and school. Even a small amount of your time can be important to the success of a program. Your hidden talents are waiting to be discovered.

### **SCHOOL OPERATIONS**

#### **SCHOOL OPERATIONS**

##### **TRUSTEES:**

**Monique Stevens**  
**Yvette Mau**

**743-6371**  
**766-4768**

***Ice Cream Sales:*** Chairperson: TBD  
Fridays - 12:30 to 1:10 p.m.

Ice cream sales require one chairperson and two volunteers for each day to set up and sell ice cream. The chairperson should work a scheduled day and keep count of ice cream on hand and order as needed.

***Library:*** Chairperson: Mimi Koberlein, (408) 829-5522

The library hours are determined by the teachers. Volunteers are needed to staff the library during open hours, to catalog the books and to maintain lending lists, etc.

##### ***Uniform Exchange:***

Maria Bustos Gonzalez, 207-4315  
mariabustos@hotmail.com

Unused or outgrown uniforms can be turned in to be sold or traded as an even exchange (1 item received for 1 item donated). Without a trade-in, items cost \$2.00 each. All uniforms need to be clean and in good condition. Uniform exchange days will be announced in the school newsletter, or call Maria at the above number to arrange an exchange.

## **YOUNG PEOPLE'S THEATER**

### **PARISH CENTER, 361-1411**

Saint Pius Young People's Theater is open to all members of the parish from 3rd grade through high school. Auditions are used to select children for a specific role; however all who audition and are willing to attend the rehearsals are given a part in the play.

***Philosophy:*** To give children the opportunity to experience theater arts and to learn to work cooperatively with children of different ages.

***Active involvement includes:*** Actors, actresses, stage crew, make up, lights and musicians. Adult volunteers are greatly appreciated and enhance theater experience for everyone by providing choreography, set design and construction, costumes, props, refreshments, PR and promotion, programs, advertising, set-up, clean-up and whatever else needs to be done to put on a first-class production.

***Past productions include:*** Godspell, Wizard of Oz, Bye Bye Birdie, Music Man, Peace Child, Leader of the Pack, Grease, Bad Day at Black Frog Creek, Anything Goes, Peter Pan, Curtain Call, Fiddler on the Roof, The Nifty Fifties, Oklahoma, Annie and The Little Mermaid and Mary Poppins.

***Hours:*** Hours worked on the current production can be counted as parish service hours.

## **MUSIC MINISTRIES**

**DIRECTOR: Bev Hilliard, 361-1411 or Bvhill77@comcast.net**

### **SATURDAY 5:00 PM LITURGY**

The congregation is led in contemporary and traditional hymns by a cantor, accompanied by Kathleen Martin, organist/pianist. For more information, please contact Kathleen Martin at 361-1411 or Kvmartin@sbcglobal.net.

### **SUNDAY 9:00 AM LITURGY**

The 9:00 am liturgy is celebrated with a contemporary choir accompanied by musicians who play piano, clarinet, guitar and violin. Singers as well as instrumentalists are welcome to join at any time. To get involved, please contact Bev Hilliard at 361-1411 or Bvhill77@comcast.net.

### **SUNDAY 9:00 AM CHILDREN'S CHOIR**

On most 3<sup>rd</sup> Sundays of each month a Children's Choir sings at the 9:00 am Mass. For more information please contact Cathy Yee at 361-1411 or cathy@pius.org.

### **SUNDAY 11:15AM LITURGY**

Mass in Spanish with contemporary music.

### **SUNDAY 5:00 PM LITURGY**

Music led by PetoloMafi with guitars.

## **MASSES**

***Vigil Mass, Saturday evening:*** 5:00 p.m.

***Sunday Masses:*** 7:30 a.m., 9:00 a.m., 11:15 a.m. (Spanish), 5:00 p.m.

***Daily Mass:*** Monday - Saturday 8:00 a.m.

## **SACRAMENTS**

***Reconciliation:*** Saturdays, 3:30 - 4:30 p.m. (Contact a priest if you wish to receive the sacrament on another day.)

***Baptism:*** Baptisms are normally held on the second and fourth Sundays at 1:30 p.m. Spanish Baptisms are held on the second and fourth Saturdays at 11:30 a.m. Arrangements should be made at least three months in advance. Parents must attend baptismal instruction before the baptism of their child. This preparation may be done before the birth of the child. Please call the Parish Center for information and speak with Sister Norberta Villasenor (361-1411 ext. 115).

***Marriages:*** Arrangements should be made by the prospective bride and groom at least six months in advance. This can be done by calling a parish priest. (361-1411)

***Communion in the home:*** Eucharistic Ministers are available to bring Communion to those who are unable to come to the church. Please call the Parish Center 361-1411 and speak with Rosemary Pesko.

***Anointing of the sick:*** This sacrament is for those who are elderly, seriously ill or scheduled for surgery. Please call the Parish Center. For those in the hospital, contact the chaplain at that hospital. If at Sequoia or Kaiser Hospitals in Redwood City, contact Father Martin Muruli.

## **LITURGY COMMITTEE**

### **COORDINATOR:**

“Faith grows when it is well expressed in celebration. Good celebrations foster and nourish faith.” -U.S. Bishops’ Committee on Liturgy

The Saint Pius Liturgy committee meets each month August through June. The committee coordinates with parish priests, staff, music ministers, lectors and the environment committee to plan for each liturgical season. Working together we strive to foster and nourish faith in the parish community with a “life giving spirit” (1Corinthians 15:45). In this spirit, we welcome you to join the liturgy committee.

## **CHILDREN'S MINISTRIES**

### **CHILDREN'S MASS (ONCE A MONTH AT THE 9:00 AM MASS)**

From September through May, school-age children take on the roles of lectors, greeters, and gift-bearers. For **altar server** information and training, or to volunteer for a role in our Children's Mass, call Cathy Yee at (650) 361-1411, ext. 116, or email her at [cathy@pius.org](mailto:cathy@pius.org). **Children's choir** rehearsals take place at 6:00 pm on Tuesdays, starting in September. For more information about the children's choir, call Cathy Yee at (650) 361-1411, ext. 116, or email [cathy@pius.org](mailto:cathy@pius.org).

### **CHILDREN'S FAITH FORMATION**

We welcome children who are in kindergarten through eighth grade to join the faith formation process. Classes are offered on Sunday mornings from 10:15 am to 11:00 am. These classes are a supplement to what you, as a family, do to help your children grow in their love for and understanding of God, Jesus, the Holy Spirit, and the Church. The faith formation process begins in September 2016 and ends in May 2017. Families are invited and welcome to participate in all the Masses, events, and celebrations that are offered at St. Pius Parish. For more information about the Children's Faith Formation Program, please contact Michael So at (650) 361-1411 extension 113 or [michael@pius.org](mailto:michael@pius.org).

### **SACRAMENTS OF FIRST RECONCILIATION AND FIRST EUCHARISTS**

Sacramental preparation for First Reconciliation and First Communion is a two-year process. Children in second grade will receive the Sacraments if they attended faith formation classes during their first grade. Older children will receive the Sacraments during their second year of faith formation. Children will receive the Sacrament of Reconciliation in January and their First Communion in May. Families who have children in faith formation must attend Family Faith Formation sessions that take place on some Sundays from 10:15 am to 11:00 am.

Children's Faith Formation registration forms for 2016-17 are available at the Parish Center, on the parish website at [pius.org](http://pius.org) and on the bulletin boards in the vestibule and side entrances of the church.



### **CHILDREN'S LITURGY OF THE WORD AT THE 9:00 AM MASS**

Thanks to a group of dedicated parents we are able to offer CLW year-round! The children in kindergarten through fourth grade hear and discuss the readings in a way that they can understand. The children are able to truly grasp and put into action Jesus' message. The readings often remind us that through our baptism we are connected to one another and called to be loving and humble disciples of Jesus. Remember to ask your children what they heard in the readings and to decide as a family how you can live out the message during the coming week. The questions of the week are provided in the weekly parish bulletin to begin your discussion.

### **ALTAR SERVING**

Children of the parish in grades fifth through eight are invited to assist with Mass. Training is provided by the St. Pius Church lay and clergy staff. For more information, please contact Cathy Yee at (650) 361-1411 extension 116 or [cathy@pius.org](mailto:cathy@pius.org).

## **FAITH FORMATION FOR ADULTS AND HIGH SCHOOL STUDENTS**

### ***Sacrament Preparation for Adults (R.C.I.A.)***

This preparation process is for:

- \* A person who has not received Christian baptism and wishes to become Catholic through the sacraments of initiation: Baptism, Confirmation and Eucharist
- \* A baptized Christian who wishes to become Catholic
- \* A Catholic who wishes to receive Eucharist and/or Confirmation
- \* A non-baptized person who wishes to inquire about the Catholic faith

The R.C.I.A. is structured over a series of ceremonial steps and periods of learning (Inquiry, Catechumenate, Purification & Enlightenment, & Mystagogy) and the timing of these may vary for each individual. You will join with others like yourself in learning what it means to be Catholic - what we believe, how we worship and pray and how we try to live our lives. For more information, please contact Sister Norberta Villasenor at (650) 361-1411 extension 115 or [srnorberta@pius.org](mailto:srnorberta@pius.org).

### ***High School Confirmation***

Michael So (650) 361-1411 extension 113 or [michael@pius.org](mailto:michael@pius.org) and  
Fr. Tom Martin, (650) 361-1411 extension 121 or [frtom@pius.org](mailto:frtom@pius.org)

Confirmation is one of the sacraments of initiation--it deepens our friendship with God through the gift of the Holy Spirit, and strengthens us for our mission as disciples. Preparation for the sacrament of Confirmation usually begins in the freshman year of high school. Receiving the sacrament in high school, marks the beginning of a new phase in the lives of our young people. After receiving the sacrament and the gifts of the Holy Spirit, our young people are encouraged to share their time, talent, and treasure alongside the adults of the parish. Check the parish website ([www.pius.org](http://www.pius.org)) for registration material and schedules.

### ***Youth Ministry***

The youth of St. Pius Parish are an integral part of our community and are encouraged to participate in the many liturgical, social, and educational ministries and programs of our parish. Youth ministry provides opportunities for youth to gather, learn, have fun, and pray with others their age. This program serves two different age groups – junior high and high school. Check the Church bulletin or website ([www.pius.org](http://www.pius.org)) for upcoming events.

**Contact:** Michael So at 361-1411 extension 113 ([michael@pius.org](mailto:michael@pius.org))

## **SOCIETY OF ST. VINCENT DE PAUL**

**COORDINATORS: Call Parish Office, 361-1411**

The Saint Pius Conference of the Society of St. Vincent De Paul provides spiritual and material assistance to needy families and individuals in our parish. Requests for help are directed to the Parish Office. Members of the Society are notified and arrange to visit those needing assistance for food, shelter, clothing or furniture.

Anyone interested in becoming a member of this group should contact Rick Boitano at the parish center.

The Society of St. Vincent De Paul appreciates the generosity of Saint Pius parishioners during the special collections at Mass on the fifth Sunday of the month.

## **RETREAT CENTERS**

For information about the many programs offered, please call the retreat centers:

Vallombrosa Center  
250 Oak Grove Avenue  
Menlo Park  
325-5614

Jesuit Retreat House  
300 Manresa Way  
Los Altos  
948-4491

Santa Sabina Center  
25 Magnolia  
San Rafael  
415-457-7727

Mercy Center  
2300 Adeline Drive  
Burlingame  
340-7474

San Damiano  
Danville  
925-837-9141

## **PARENT TEACHER GROUP GOALS FOR 2016-2017**

The Parent Teacher Group (PTG) is active in many aspects of our school community. We ask each school family to participate in the following activities in whatever way they can. All of these activities are a great way to meet other parents and accumulate service hours, since all activities are organized and staffed by parent volunteers.

Our goals for the school year are:

1. Support school functions where parent involvement is encouraged, including:

- New Parent Welcome Dinner
- First Day of School Coffee
- Back to School Night Refreshments
- Grandparent / Special Person Day Refreshments
- Open House Refreshments
- Graduation Reception and Last Day of School Breakfast

The weekly newsletter will give dates and times of the above events.

2. Organize general meetings with informative topics of interest to parents. Topics for each meeting will be announced in the school newsletter prior to the meeting. Previous year's topics included: online safety, how do you protect your children from the dangers of the Internet, Family Giving Night, Missing Children Prevention Tips, Raising Ethical Children, Gang Awareness and more.
3. Organize several family socials. Past functions included dinners, western barbecue, and family dances.
4. Raise \$45,000 or more to subsidize the rising cost of tuition. Potential fundraisers include:

- Wrapping Paper sales
- Magazine sales
- Hot lunch and Pizza lunch programs
- Annual Auction

Ideas for meeting topics, events and fundraisers are always welcome. Contact any PTG Board member. Thank you for your support.

## **OBJECTIVES OF THE PARENT TEACHER GROUP**

The objectives of the Saint Pius School Parent Teacher Group:

- To increase the level of parent participation.
- To foster a spirit of cooperation between the school and parish organizations and activities for the benefit of the parish community.
- To provide a channel of communication between the school and students' homes.
- To promote programs and initiatives for the growth and welfare of the child and parent in the home, school and community.
- To raise funds that will subsidize the school's operating budget.
- To raise funds that will contribute to major purchases and expenditures that will enhance the school's academic offerings or physical structures.
- To act as a vehicle for the exchange of ideas and experiences among parents.
- To promote Christian sociability and a spirit of community among school parents through various activities.

## **PTG OFFICERS' DUTIES**

### ***Officers' General Responsibilities***

It is the responsibility of all the officers to attend all Board Meetings and General Meetings, provide progress reports monthly and submit written reports on any special projects.

### ***Duties of the President***

It is the duty of the President to preside at the meetings, and to preserve order therein; to sign all official documents and to appoint all committees not provided for otherwise; to decide all questions on order (subject to appeal), and perform all other duties which may by right pertain to his/her office. The President has the right to speak on all questions, and the right to vote in elections of officers. It is the President's duty to see that all officers perform their duties. The President has the right to serve on all committees by virtue of his/her office.

### ***Duties of the Vice President***

It is the duty of the Vice President to perform all duties of the President in his/her absence, and to take the chair whenever requested by the President. The Vice President will act as program chairperson for all General Meetings, and can form a committee to assist in that endeavor, if he/she deems it necessary. Vice President will succeed the President to that office.

### ***Duties of the Secretary***

It is the duty of the Secretary to keep an accurate record of the proceedings of the Board meetings and General Meetings and disseminate minutes within two weeks of each meeting; to be responsible for handling the correspondence of the PTG; to perform other duties as required under the direction of the President. This position is a one-term commitment.

### ***Duties of the Treasurer***

It is the duty of the Treasurer to work with the Parish accounting procedures to keep an accurate account of all monies received and issued; to report the status of accounts at each Board meeting; to establish and enforce purchasing and reimbursement procedures; and will help coordinate a budget for PTG events. The Treasurer will be a member of the auditing committee that audits the Treasurer's accounts in May. This position is a one-term commitment with a two-term maximum.

### ***Duties of the School Operations Trustee***

It is the duty of the School Operations Trustee to coordinate and arrange for Chairpersons to lead the following annual events: the orientation dinner for Kindergarten and incoming parents, the first day of school coffee social, Back to School night, Open House, graduation reception, General Meeting refreshments, Friday ice cream, Uniform Exchange, and the end-of-year Pancake Breakfast. It is recommended that two members share this position. This position is a one-term commitment.

### ***Duties of the Hot Lunch Trustee***

It is the duty of the Hot Lunch Trustee to plan the menus, distribute order form, and update the school newsletter as necessary; to coordinate the shopping for food, drinks, and supplies; to arrange for volunteers to cook, serve, clean up, and tally receipts. It is recommended that two members share this position. This position is a one-term commitment.

### ***Duties of the Pizza Lunch Trustee***

It is the duty of the Pizza Lunch Trustee to coordinate the schedule for the beneficiaries of the program. When PTG is the beneficiary, it is the duty of the Trustee to arrange for volunteers to serve, clean up, and tally receipts; to coordinate the shopping of the food, drinks and supplies; and to publicize as necessary. This position is a one-term commitment.

### ***Duties of the Health and Safety Trustee***

It is the duty of the Health and Safety Trustee to maintain and update school health records and immunizations.; and to schedule and record vision, hearing, and scoliosis screenings and to alert the school administration about individuals who are either noncompliant with health regulations, or who have abnormal results following a screening. This position is a one-term commitment.

### ***Duties of the Historian***

It is the duty of the Historian to collect and package photos and memorabilia that chronicle the year at St. Pius School including such events as: PTG functions, sports, dances, Catholic School Week activities, Christmas and Spring programs, MiniOlympics, Jump Rope for Heart, Shamrock-a-thon, Graduation, etc. The Historian shall also be responsible for maintaining the collection of Event Summary forms, both in hardcopy and electronically. This position is a one-term commitment.

### ***Duties of the Head Room Parent Trustee***

It is the duty of the Head Room Parent Trustee to coordinate the duties and activities of the room parents for all grades; to assist the Principal in the selection of a Head Room Parent for each class; to establish and distribute guidelines for use by the Head Room Parents; and to act as a liaison between the head room parents and the PTG Board. This position is a one-term commitment.

### ***Duties of the Resource Guide Trustee***

It is the duty of the Resource Guide Trustee to prepare and distribute the Resource Guide and Directory; to furnish new families with school and parish information. This position is a one-term commitment.

### ***Duties of the Spiritual Advisor***

It is the duty of the Spiritual Advisor to present the PTG members with the week's Gospel at each monthly Board meeting and provide an opportunity for reflection on its message; to ensure that the PTG acts in accordance with Christ's example, and help the Board members with their spiritual development; to be a liaison between St. Pius parish and the PTG; to manage PTG Sunday donut obligation by coordinating volunteers. This is a one-term commitment.

### ***Duties of the Publicity Trustee***

It is the duty of the Publicity Trustee to prepare and distribute communications from the PTG to the school, parish, and alumni community about upcoming events, activities, announcements, etc. This position is a one-term commitment.

### ***Duties of the Fundraising Chair***

It is the duty of the Fundraising Chair to lead the PTG Board in meeting its \$45,000 annual fundraising commitment to the school in order to contribute to operational costs; to identify and evaluate fundraising opportunities; to create a fundraising calendar for the school year; to establish, execute, and supervise all fundraising activities (and to solicit assistance from fellow Board members as necessary); and to coordinate and cooperate with the Auction Chair(s) in fundraising for the annual auction. This position is a one-term commitment.

### ***Duties of the Auction Chair***

It is the duty of the auction chair to lead the planning, coordination, and execution of the annual auction; to identify and secure a date and venue for the event; to create and oversee the committees necessary for underwriting, donation solicitation, data management, publicity, creative writing, decorations, etc.; to regularly meet and consult with the Auction Steering Committee (comprised of the President, Vice President, Principal, and Fundraising Chair) in order to discuss progress and make plans; to work with the Treasurer and Fundraising Chair to manage and report



expenses and income from the event. It is recommended that two members share this position. This position is a one-term commitment.

### ***Duties of Members-At-Large***

It is the duty of all Members-at-Large to assist in the coordination and planning of all social events. Members-at-Large shall act as a liaison between the classes and the PTG Board concerning PTG issues. Also, it is expected that each Member-at-Large will either chair or co-chair a PTG event or activity. This is a one-term commitment.

### ***Alumni Outreach Trustee***

It is the duty of the Alumni Outreach Coordinator to keep alumni, parish, and other friends of the school well informed of the initiatives and activities of the school through various communication methods. The Trustee shall maintain the alumni database; solicit and distribute alumni news, data, and information; establish and maintain all alumni social networking sites and accounts; coordinate with the PTG publicity to encourage alumni participation and attendance at school and parish events. This is a one-term commitment.