

SFE Parent Club Executive Committee 08.18.15



Time/Place: 8.30pm Conference Call
 Attendees: Debra Ryan, Jennifer Torres, Abby
 Pereira, Linda Fitzpatrick, Michelle Pingel, Jamie
 Reamer, Margarita Berta-Avila, Faustino Ruiz
 Absent: Rory Tira, Machel Mack, Jennifer
 Montecinos, Frances Swanson,
 Guests: None
 Adjourned: 9.15pm



Minutes are distributed to board members, principal, and guests via email and to school community via website posting for all access.

Next meeting: Monday 24th August 2015 8.30pm - conference call

AGENDA ITEMS	ACTION	ASSIGNED TO
1. Back to School BBQ	Need someone to do the baskets Procurement or just baskets Procurement Name Tags	Deb Abby Jamie
2. Garden	Completed. Just needs fundraising for ground cover Two grants to apply for. Need to follow up with a thank you email/eblast to all those who contributed.	Abby

3. First Day Coffee on the courtyard	Check in with Robert	Jen T
4. Baking	Role of Chair - Katie, Volunteerspot,	Deb
5. Communications	Met with Dawn, need to arrange a meeting with Ivan regarding distributing and creating the eblasts	Rory/Deb
6. Events	Dads golfing event - sept/oct, Needs someone to cover coffee in the courtyard on Oct 2nd Walking club - starts sat	Jen T
7. Athletics	Arranging meeting with coach Pav and Mr Hrga Need certification process for some coaches.	Margarita, Faustino
8. Communication	Checking out the bulletin board, E-blast - birthday club chair	Rory/Abby
9. Media	Facebook announcements, send photos for postings, more about who we are rather than announcements	Jamie
10. Volunteerspot	Back to school BBQ - waiting for sign ups	Linda

