

Willett Elementary School
Site Council Meeting
October 21, 2015
4:00 PM

Site Council

1. Roll Call
 - a. C. Weintraub, L. Canterbury absent.
2. Public Comment
 - a. DJUSD School Governance Workshop tonight at Holmes.
 - b. Staff Presentations item was rescheduled to follow Approval of Minutes.
3. Approval of Minutes from September
 - a. H. Perry moved to approve as written. S. Ghatti seconds. Minutes approved unanimously.
4. Staff Presentations
 - a. Elizabeth Petteys, Counselor (Ms. Elizabeth) Appointment: 0.1 from Site Council & 0.4 from DJUSD.
 - i. Very happy and impressed with the administrator & parent support. Here 3 days/week. Facilitates small social groups, conflict resolution with kids, preparing lessons for Kelso Choices (conflict solving software), individual counseling, crisis intervention, and restorative practices. Daily parent activity (4–5 hours per week) through independent meetings, email, calls, etc.
 - ii. Intervention has been one her areas of greatest direct impact, but would like to make more headway in preventative measures. Could also help by having more small parent groups but currently not enough time in the .5 time she is here. Also wishes she had more time for individual student meetings.

- iii. Future planning around school-wide climate issues. Co-chairs School Climate Issues committee. Has a great number of ideas and plans for continuing the new initiatives like the Student Ambassador Program.
 - iv. Wishes to provide Parent Night help for whatever issues where her help could be used.
 - v. Has done 5 Risk Assessments to-date this school year, which are done when a student is at any level of risk of committing suicide.
- b. Wendy Allen, English Learner Specialist (0.4, 14 hours/week) and Para-Educator (20 hours from Site Council).
- i. 108 total EL students this year; 2 new coming in this week. 80 active EL students & 28 Re-classified (RFEP) students who are identified initially and then test-out of program. RFEP students are monitored for 2 years after leaving EL program.
 - ii. Level 1-5 (5=advanced) assigned in first 30 days. If high enough proficiency can go straight to classroom (IFEP). Currently 1.
 - iii. English Immersion groups (ELD)=35 students.
 - iv. 13 will likely be re-classified to RFEP by next CELDT test.
 - v. CELDT Score Comparison
 - 1. Goal is to go up one level per school year (e.g., from Level 1 to Level 2).
 - 2. 2 dropped 2 levels last year & 2 dropped 1 level, all second-grade students. Attributed to difference in testing at 2nd grade.
 - 3. 13 stayed at same level.
 - 4. 18 went up 1 level; 6 up 2 levels, 4 went up 3 levels & 1 went up 4 levels.
 - vi. Runs ELAC meetings; 2 speakers for each meeting.
 - vii. Meeting with DLAC representatives to help create a “New Parent Handbook” to help transition for new families to Willett.

- viii. In January starting a showcase of international students to present their cultural backgrounds at a future assembly.
- ix. Trying to collaborate language groups at other schools to link up families of common backgrounds.
- c. Kelly Rothgeb, Reading Specialist. 1 of 4 Para Educators paid by SC.
 - i. 2 parts of Reading Program to support classroom teachers (can push into classroom for 30 minutes/week per 1–2 grades. For 3rd grade students there are 2 people for 30 minutes (60 total) for push-in to classrooms. More structure with 3rd grade support.
 - ii. Intervention Support: 51 students identified but only 22 come more than once.
 - iii. Number of identified students by grade level: 2nd: 15 students total (6 are two-time); 3rd= 9 (5 are two-time); 4–5 grade: 20 (11 are two-time); 6th=11 (0 are two-time). 1st grade has phonics rotation.
 - iv. Some kids exit program at end of year, some require additional support year-to-year, some are re-identified.

5. Principal Update

- a. Events
 - i. Community Cares event Sat, 10/24 from 9–11am to clean up campus.
 - ii. Friday 10/23 is Crazy Hair Day
 - iii. Next Fri, 10/30 is Black & Orange Day
 - iv. Week of Nov 11/9–11/13 has 2 days with no instruction:
 - 1. 11/9 (Mon) is Elementary Teacher Workday
 - 2. 11/11 (Wed) is Veteran's Day Holiday
 - v. Week of 11/16–11/20 is the parent-teacher conference week. 1:30 dismissal all wee for 1st – 6th. Book Fair also that week.
- b. Youth Truth survey is being given to students this month. Teachers have the window of 10/19–10/30 to administer the survey.
- c. MPR duct work happening before Spring to allow install of AC.

- d. Downspouts are installed but some are over the lunch areas in quad and need to be moved.
- e. Working on dry-rot hole in roof near B-11.
- f. Last Sat's Hootenanny was very successful. No financial numbers yet.

6. Approval of *Emergency Crisis Plan*

- a. Plan was distributed previously electronically. Short discussion about plan's purpose & scope, as well as changes from last year.
- b. Heidi pointed out that in a major emergency, information will be distributed through multiple DJUSD media and social media outlets.
- c. P. Vaziri motioned to approve as presented. K. Carlson seconded. 2015 Comprehensive School Safety Plan approved unanimously.

7. Committee Reports

- a. PTA –Heidi reported most recent meeting was last night (10/20). PTA wants more community events rather than focusing on fundraisers.
 - i. Hootenanny: 210 tickets sold. Expectation/hope is for \$25,000 'profit' for PTA from Hootenanny. \$29,000 in direct donations now (over \$30k last year). 4 PTA community-building events events: Movie Night, Auction/Hootenanny, Oscar Night (2/6), Fun Run (5/1).
 - ii. PTA is trying to move away from paying for site personnel and return to the PTA's traditional role. Feel that the district should fund this.
 - iii. Book Fair week of November 16–20. Michelle reported on the upcoming event. Wed 11/18 will be a late night (open until 7:30pm).
 - iv. UNICEF boxes are available for trick or treaters who wish to take one.
 - v. DJUSD Parent Education night on Dec 2, Brunelle Center, Julie Lythcott-Haines is the author of *How to Raise an Adult* and will be the guest speaker.

- b. AIM Advisory – Michelle reported the committee has not met since our last meeting. Plan will be presented for approval in November. Susan Lovenberg made a presentation on the AIM program and reported that the School Board had three questions that they would like feedback on:
 - i. Are you comfortable with continuing to use the OLSAT?
 - ii. Risk Factors: using variety of measures to identify factors for identifying at-risk students.
 - iii. Thoughts about differentiating instruction throughout DJUSD?
- c. DTAC – Kim B. One meeting to-date. Variety of topics, such as doing away with MS Outlook, using Google Classroom, printers, Future topics could include what to do with computer labs.
- d. SPAC – Parsh reported that the first SPAC meeting was held. The priorities for DJUSD this year are the 8 LCAP goal areas. The upcoming Governance Workshop was mentioned, and there was a presentation from the Yolo Conflict Resource Center.

8. Adjourn

Mission Statement

Willett is a community that strives to help all students reach their academic potential while fostering respect, responsibility and resourcefulness.

Dream It – Will-ett – Achieve It