

# **NOTICE OF WILLETT ELEMENTARY PTA ADOPTION OF BYLAWS**

Dear Willett Elementary PTA Association:

The Willett Elementary PTA Bylaws shall be reviewed annually and updated at least every three years by the bylaws committee of this association. See Article XV – Amendments, Section 1, page 23 of the Willett Elementary PTA Bylaws.

## **Willett Elementary PTA Proposed Bylaws 2015-2016**

Article XV – Amendments, Section 1, page 23 of the Willett Elementary Bylaws state:

Bylaws for this association shall be reviewed annually and updated at least every three years by the bylaws committee of this association.

The Willett PTA Bylaws Committee of this association reviewed the Willett PTA bylaws and at this time the committee presents to the executive board and the association the recommendation that no changes be made.

Article XV – Amendments, Section 3, page 23 of the Willett Elementary Bylaws state:

After the California State PTA parliamentarian has approved and signed amended bylaws, the process of adoption by the association must be completed. The association shall by a two-thirds (2/3) vote adopt amended bylaws at any association meeting provided written notice of the meeting was given at least 30 days prior to the date of the meeting to each member who, on the record of date for the notice of the meeting, is entitled to vote at such meeting. The notice shall contain the place, date and time of the meeting and the general nature of the business that the board, at the time of the notice, intends to present for action by the members, but any proper matter may be presented at the meeting for action.

This hereby, serves as notice to the Willett Elementary PTA Association that an association meeting is scheduled to adopt the bylaws as the governing bylaws for the Willett PTA Association for the 2015-2016 school year. The association meeting will take place at the following:

### **Willett PTA Executive Board and Association Meeting**

**Date: Tuesday, April 21, 2015**

**Place: Robert E. Willett Elementary School, 1207 Sycamore Lane, Davis, CA 95616;  
Staff Room**

**Time: 7:00 p.m.**

**Nature of business: Adoption of the 2015-2016 Willett PTA Bylaws**

