# **Registration 2020**

# 2020/2021 School Year NEW STUDENTS



# ST. PHILOMENE SCHOOL Registration Checklist 2020-2021

New and/or Returning Family Last Name \_\_\_\_\_ Grade Last Name \_\_\_\_ First Name \_\_\_ Grade Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Grade \_\_\_\_ Last Name \_\_\_\_\_ Grade \_\_\_\_\_ Parent/Guardian Last Name How did you hear about St. Philomene School? Internet \_\_\_\_\_ Banners outside of school Church bulletin, if so which one? \_\_\_ Other, please list \_\_\_\_\_ Registration Fee (\$300 per child) Technology Fee \_\_\_\_ (\$150 per child) (Grades K-8) Tuition Contract Extended Day Contract \_\_\_\_\_ Emergency Form Registration Pamphlet Family Service Agreement Title I Survey \_\_\_\_\_ Parent Club Sign Up In addition to the above, **New Families** must also submit the following: Shot Record Birth Certificate Baptismal, Confirmation, First Eucharist Certificates \_\_\_\_\_ Catholic/Non-Catholic Previous School's Name and Address

# Enrollment / Tuition Information for the 2020-2021 Academic School Year 2020-2021 TUITION FEES

## Transitional Kindergarten/Kindergarten – Eighth Grade

	<u>Catholic</u>	Non-Catholc
One Child	\$4836.00	\$5204.00
Two Children	\$8937.00	\$9611.00
Three Children	\$11569.00	\$12243.00
Four Children	\$14007.00	\$14681.00

Registration; \$300.00 /student (TK/K-8); Technology Fees \$150/student (K-8) All registration payments are non-refundable

## Registration for new/returning families

All families are encouraged to return their registration packets and enrollment fees by May 29, 2020.

#### **Financial Aid**

Financial Aid awards will be offered on a first come first served basis. When the allotted funds for this are gone, we will no longer be able to award funds. So, please be sure to apply early. To be considered for financial aid, family must apply online at: <a href="https://online.factsmgt.com/signin/3CR0G">https://online.factsmgt.com/signin/3CR0G</a>. Financial contracts, tuition assistance online application and all supporting tax documents must be submitted to FACTS between February 1st and February 28th, 2020. This date is especially important, as funds will be available on a first come first serve basis.

### **Tuition Payments**

Tuition payments will be paid through FACTS. All families will be required to sign up with FACTS for their payment plans for the 2019-20 school year. Those families who pay cash in the office will choose an "invoice" plan in FACTS, which will not require them to register a bank account. Families will not be charged a fee for use of FACTS. Families will sign up with FACTS and choose their payment plan once they have completed registration forms and paid registration fees. Tuition charges will be added to FACTS accounts following the choice of payment plans by our families. Please log on to: <a href="https://online.factsmgt.com/signin/3CR0G">https://online.factsmgt.com/signin/3CR0G</a> to set up an account for your 2020/21 tuition payments. (A 2.85% surcharge will be added for credit card payments through FACTS.)

### **Parent Service Hours / Fundraising**

All parents are expected to complete 30 hours of service to our school community. \$300 will be charge for non-completion. Each family is responsible to raise \$400 through fundraising or pay the portion not raised. Please fill out the Family Service Agreement Form.

### **Returned Payment Fee**

FACTS will charge a \$30.00 fee for each returned check or ACH withdrawal. This amount will be paid directly to FACTS. The office will not accept payments for tuition by check, but checks can be mailed to FACTS to pay for tuition.

### **Financial Obligation**

Failure to meet the financial obligation may prevent your child/children from attending school and/or participating in graduation ceremonies.

### **Notification for Withdrawal**

We require a 14-day written notification for withdrawal. Families understand that they are obligated to pay any current and past due fees at the time of withdrawal notification.

# St. Philomene School Registration Contract for 2020-2021 Please fill out completely and submit to school office no later than May 29, 2020

## **Family Information:**

Parent 1:					
Address:	(First)	(Middle)		(Last)	
			State:	Zip:	
Employer/Occupa	(Home	)	(Work)		(Cell)
Parent 2:					
Address:	(First)	(Middle)		(Last)	
			State:	Zip:	
				· -	
	(Home	)	(Work)		(Cell)
	mily of <u>St. Philomen</u> d INITIAL each item)		ee to the follo	owing:	
	We understand t		ıl or withdrav	val of the student fo	or any reason, there
School de turn over :  3our child/o	any unpaid accounts	ition/fees due and to collections, an understand that we fails to pay his/he	payable. <u>St.</u> d continued are jointly li	Philomene School enrollment may be able for payment of	reserves the right to terminated. If the entire tuition for
	Individual party re	esponsible for ou	ır child's/ch	ildren's tuition ot	her than parents
Name:					
`	First)	(Middle)		(Last)	(SSN)
			State:	Zip: _	
-					
	ers:				
-	(Hom		(Work)		(Cell)

Child's Full Name	Grade in Fall 2020	Tuition	* 8 <sup>th</sup> grade graduation	Total:
1.		Catholic: \$4836	85.00	\$
		□Non-Catholic: \$5204		
2.		Catholic: \$4101	85.00	\$
		□ Non-Catholic: \$4407		
3.		Catholic: \$2632	85.00	\$
		Non-Catholic: \$2632		
4.		□Catholic: \$2438	□ 85.00	\$
		□Non-Catholic: \$2438		
	•			

**Total of All Children** 

Registration and payment plan th	d Technology fees for 2020-21 School Year will be billed u rrough FACTS.	ipon submission of
I/We agree to the	ne above terms and conditions for the tuition at St. Philor	mene School.
Signature:		1
	Parent/Responsible Party #1	Date
Signature		I
	Parent/Responsible Party #2	Date
Signature:		I
	School Principal	Date
	ask that the following be added to my account: Eighth Grade – Graduation Fees (Graduation Gown, etc.): \$85	5 (per student)

St. Philomene School reserves the right to withhold student records until all financial obligations have been settled.

# St. Philomene School Extended Day Program Contract for 2020-2021

## **Family Information:**

Parent 1:					
Address:	(First)	(Middle)		(Last)	
City:			State:	· · · · · · · · · · · · · · · · · · ·	Zip:
Email Address:					<del> </del>
Telephone Numbers: _		/_			
Employer/Occupation:	(Home)		(Work)		(Cell)
Parent 2:	(First)	(Middle)		(Last)	
Address:	` ,	,		(Last)	
City:			State:		Zip:
Email Address:					
Telephone Numbers: _					
Employer/Occupation:	(Home)		(Work)		(Cell)

2020-2021 Extended Day Program fees (yearly rates): Yearly fees will be added to your FACTS accounts

Registration fee: \$40.00/ per student (Due at the time of Registration)

Full Time (Mornings & Afternoons): \$1,950 (1 student), \$3,900 (2 students), \$5,850 (3 students), \$7,800 (4+) Part Time (Afternoons Only): \$1,580 (1 student), \$3,160 (2 students), \$4,740 (3 students), \$6,320 (4+) Part Time (Mornings Only): \$790 (1 student), \$1,580 (2 students), \$2,370 (3 students), \$3,160 (4+)

Drop-in use will be invoiced at the end of each month:

\$6.00 per hour for registered \$12.00 per hour for non-registered

Child's Name	Extended	Extended Day	Extended Day	Extended Day	Total:
	Day	Full Time	Part Time	Part Time	
	Registration	(AM & PM)	(PM only)	(AM only)	
1.	\$40	\$1,950	\$1,580	\$790	\$
2.	\$40	\$1,950	\$1,580	\$790	\$
3.	\$40	\$1,950	\$1,580	\$790	\$
4.	\$40	\$1,950	\$1,580	\$790	\$

Extended Day Program Fee – Total:

Signing up for the yearly extension fees will be added to your monthly FACTS account invoice.

Drop in will be invoiced monthly

# EMERGENCY INFORMATION 2020-2021 PLEASE PRINT IN INK

Child's Last Name	First Name		
Child's Address	City	Zip	_
Date of Birth/ Child's	Religion	Parish	_
Child Resides With		Relationship	
IF PARENTS ARE DIVORCED OR SEPARA	TED, To Whon	n Has Physical Custody Been Grante	ed?
Are Legal Documents On File In The Scho	ool Office?		
Please Indicate Name Of Parent/Guardian	n To Contact F	irst In Event Of Illness Or Emergend	cy
PARENT/GUARDIAN INFORMATION	<u>1</u>		
Father/Guardian		Mother/Guardian	
Name		Name	
Natural Step Other	_	Natural Step O	ther
Home Phone Number	_	Home Phone Number	
Employer	-	Employer	
Work Phone Number Ext		Work Phone Number	Ext
(Page/Cell)		(Page/Cell)	_
E-mail Address		E-mail Address	
STUDENT'S MEDICAL INFORMATIO	<u> N</u>	ı	
Chronic Illnesses	Disa	bilities	
Allergies	Othe	er	
Family Doctor	Phor	ne	
Family Dentist	Phor	ne	
Insurance Carrier	Phor	ne	
Medical Card Number	Hosp	pital Preference	
Does child have a condition that requires	medication or	n a regular basis?	
Is the authorization form on file in the scl	hool office?	Medication	
Does child have a physical condition that	limits particip		hysical Educatio
Please explain:			

## **EMERGENCY INFORMATION**

In the event of illness or accident, when I cannot be reached, I wish one of the following be notified. They are authorized to act in my absence and may release my child from school:

Alternate Emerger	ncy Name	Phone	
	sild		-
Relationship To Ch	iiiu		
Alternate Emerger	ncy Name	Phone	_
Relationship To Ch	ild		
Please select desir	ed emergency care:		
pe re ju ne	the event of an emergency when a personnel or one of its representatives to the exercise medical/hospital care, including adgment. I authorize the physician narecessary. In the event the physician is y a licensed physician or surgeon. I ago	to act on my behalf and make arrage necessary transportation, in according to undertake such care and trage unavailable, I authorize such care	ngements for my child to ordance with their best eatment as is considered to treatment to be performed
•	do not choose the above statement mergency:	and desire the following action	in the event of an
_			
_			
SIGNATURE		DATE	

## **NEW STUDENT INFORMATION**

REGISTRATION STATUS: " CATHOLIC " NON-CATHOLIC				
GRADE APPLYING TO: (Circle) TK	K 1 2 3 4 5	5 6 7 8		
STUDENT INFORMATION				
Child's Last Name F	irst Name	Middle	Social S	ecurity Number
Child's Address		City/Zip	Home P	none Number
Date of Birth//	Sex: (circle one	) Male Female	Child's F	Religion
Student's first language: Last school attended (New students o	only):			
Address (including city/zip):			Phone:	
Has child ever received resource	services?" No	" Yes (p	olease specify)	
" RSP " Chapter 1	" Spee	ch & Language	" ESL	or Bilingual
" SDC (Special Day Class)	" GATE (Gifted	& Talented)		
Does your child have a current IE	EP (Individualize	ed Educational Pro	ogram)? "Yes	" No
SIBLINGS ATTENDING ST. PHILOM	IENE SCHOOL			
Name	Grade	Name		Grade
Name	Grade	Name		Grade
CHILD/C FTHNIC DACKCDOUND				
<u>CHILD'S ETHNIC BACKGROUND</u> Black Hispanic	A	sian_		_ Pacific Islander
Native American		ucasian		_ Mixed Ethnicity
PARENT/GUARDIAN INFORMA	<u>ATION</u>			
Child lives with: Parents (both)		Mother	Father	Shared Custody
Other legal guardian; relationsh IF PARENTS ARE DIVORCED, what	ip are the custodia	al arrangements?		

<sup>\*</sup>Any restraining orders must be on file in the school office.

## PARENT/GUARDIAN INFORMATION

**Primary Relations** 

FATHER	MOTHER
Natural Step-father Other	Natural Step-mother Other
Name	Name
Social Security Number	Social Security Number
Address	Address
Home Phone	Home Phone
Cell Phone	Cell Phone
Work Phone	Work Phone
E-mail Address	E-mail Address
Employer	Employer
Occupation	Occupation
Religion	Religion
Special talent(s) you may offer to school (i.e. web design, art, construction)	Special talent(s) you may offer to school (i.e. web design, art, construction)
Child(ren) lives with: Parents (bo Shared Custody	oth) Mother Father

Other legal guardian; relationship	
IF PARENTS ARE DIVORCED, what are the custodial arrangements?	

Any restraining orders must be on file in the school office.

Secondary Relations (If Applicable)

Name	Name
Relationship to child	Relationship to child
Social Security Number	Social Security Number
Address	Address
Home Phone	Home Phone
Cell Phone	Cell Phone
Work Phone	Work Phone
E-mail Address	E-mail Address
Employer	Employer
Occupation	Occupation
Religion	Religion
Special talent(s) you may offer to school (i.e. web design, art, construction)	Special talent(s) you may offer to school (i.e. web design, art, construction)

The school provides, upon request, student addresses in the form of a birthday list. Unlendicated your address will be included.				
I do not wish to have my address published. I receive birthday invitations, as passing them out at				
FATHER'S SIGNATURE	DATE			
MOTHER'S SIGNATURE	DATE			

# Family Service Agreement 2020- 2021

	name and grade:	Grade
		<del></del>
3)		
	rdian name:ess:	
Children tak example for	te pride in their parent's service to to children learning to serve their fan nselves to volunteer time and parti	ducational success of the student and of the school. the school. Parental participation is an essential nily, school and community. Each family is expected to cipate in fundraising events in addition to paying their
do not comp enrolling. If is <u>no</u> fee. F	plete this requirement must pay a fe there are any hours owed, the fee i	service hours by February 26, 2021. Families that be if not re-enrolling or higher registration fee if ress \$300.00. If you have completed your 30 hours, there is participate in volunteering, the option of paying the
events by A	pril 30, 2021 or pay the portion	through several qualifying school fundraising not raised by May 10, 2021. For those parents who tion of paying the entire \$400.00 is also available.
These progr dough sale.	ams are self-supporting through ot	ield trips, are not funded through the school budget. her fundraising events, such as the pizza and cookie and programs such as Box Tops For Education do not
examples ar Club, event Further opp	e: classroom assistance, room pare coordinators, athletics coach, refere	vs for parents to complete their service hours. Some nts, School Advisory Committee, Parent and Patron e, event coordinator, or snack bar sales, and baking ewsline. When the following items are donated,
Homemad		<b>Items purchased for school events:</b>
Brownies	1 hour per batch	1 hour per \$20 spent on goods
Cookies Desserts	2 hours per 3 dozen 2 hours per dessert	
	•	is a harry Campleted forms can be placed in the draw
box that is l	responsible for reporting their serve ocated in the school office. Phoose <b>not</b> to participate in fundrais	rice hours. Completed forms can be placed in the drop sing and pay \$400.00 now.
I/We c	choose <b>not</b> to do service hours and p	pay \$450.00 now.
Parent/Gua	rdian Signature:	Date:



2320 El Camino Avenue Sacramento, CA 95821

Phone: 916-489-1506 Fax: 916-489-2642 Email: office@stphilomene.org

#### Dear Parent/Guardian:

Title I, Part A, of the Elementary and Secondary Education Act (reauthorized by the Every Student Succeeds Act) provides supplemental educational services for eligible public and private school students. The purpose of the Act is to provide additional help for children so that they can acquire the knowledge and skills necessary to meet the challenging student performance standards that all children are expected to meet.

Please take the time to complete the enclosed Family Income Survey. This information is very important. It will help us get started with participation in Title I educational programs such as reading and math programs that help our students. All you need to do is mark YES or NO after each question. Your answer will be strictly CONFIDENTIAL.

Please return your Family Income Survey with your registration packet. Remember that this information is CONFIDENTIAL. I will be the only one to read it and will share only the data portion without last names with the public school district liaison.

If you have any questions please call me at the school office at (916) 489-1506.

Thank you for all that you do for our children and our school.

Sincerely,

Principal

Mrs. Kerri Bray Smith

www.stphilomene.org

# NonProfit Private Schools (NPS) Title I Family Income Survey 2020-2021

Please provide the following information. Only your principal and the NPS Title I Liaison will see your responses, and will keep all data **strictly confidential.** 

Parent/Guar	dian and Addre	ess Inform	ation		
Parent/Guardi	an Name			Phone	!
Address			City_		Zip
Public School	District in which	you live (Sac	ramento City, Sa	an Juan, etc.)_	
Neighborhood	public school yo	ur student(s	s) would atter	nd (if known)	
_		,	•	` /-	
<b>Student Info</b> Only list stude	ormation ents attending <b>TH</b>	IIS private s	school.		
•	s Private Schoo	•			
		Grade			
		Grade			
Student Name	e #3		Grade	<u> </u>	
g. 000 m.000	to the figures in f	Weekly	Monthly	Yearly	
	1	\$445	\$1,926	\$23,107	
	2	\$602	\$2,607	\$31,284	
	3	\$759	\$3,289	\$39,461	
	4	\$917	\$3,970	\$47,638	
	<u> </u>	\$1,074 \$1,231	\$4,652 \$5,333	\$55,815 \$63,992	
	7	\$1,231	\$6,015	\$72,169	
	8	\$1,546	\$6,696	\$80,346	
	Each additional	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, , , , , ,	,,	
	+ member, add:	+\$158	+\$682	+\$8,177	
Is your income	e (for your family's s	size) less tha	n the amount	on the char	t? yes no
Does your fam	nily receive assist	ance under	CalWorks?		yes no
Are any of you	ır children eligibl	e for Medica	id?		yes no
Does your fam	nily participate in	the food sta	amp program	?	yes no
Diana satu	this form	4	i ai a.l. la		
riease reti	urn this form	to your p	orincipal b	y:	

CDE Last Reviewed: May 9, 2019

SJUSD: Office of Student Learning Assistance—Title I



# Parent Volunteer Sign Up Form (2020-21) You must sign up for at least 3 of the following events:

	St. Philomene Parish Festival (Fal	l - 0	ctober)
	Harvest Dinner (Fall - November)		
	Crab Feed Dinner Dance Auction	(Spi	ring – Jan/Feb)
	You must sign up for at least 3 o	f th	e following:
	Parent Club Lead		Pancake Breakfast (Catholic Schools Week)
	Booster Club		Walk-a-thon (Spring)
	Room Parent		Scholastic Book Fair
	Picture Day		Yard Duty (before school or lunch)
	Science Fair (March)		Halloween Carnival (on Halloween)
	Campus Maintenance (Yard work, painting, campus cleanup)		Christmas Program
	Scrip Coordinator		Office Help
	Baked Goods for events		Box Top Coordinator
	Teacher Appreciation Luncheon (In the Spring)		Helping in the classroom
	Coaching: volleyball basketball (Circle the sports you wo		<u> </u>
		Ema	il:
Phone	e number:		

Please return this sign-up sheet with your registration packet.

Please Note: If you sign up for an event and or fundraiser, you will be contacted directly to participate in this event and or fundraiser at the time indicated above. It is crucial that you are available during these times if you choose to participate.

# St. Philomene School Requirements of Enrollment For School Year 2020-21

Please Initial in Box As Acceptance of Each Item Or Requirement For 2020-21 School Year:

0	Registration fee per student shall be \$300 through May 31, 2020. Families seeking financial aid and making an application through FACTS <u>must do so no later than May 1, 2020; AND</u> , a payment plan through FACTS <u>must be chosen and submitted by May 31, 2020; AND</u> , emergency information <u>must be COMPLETELY submitted through School Speak by May 31, 2020,</u>
٥	I/We agree and acknowledge that students will be sent home ten school days after the first day of the school year if requirements for completing and submitting a FACTS payment plan and completed School Speak registration and emergency forms are not satisfied. I/We agree and acknowledge that students will not be allowed to return until these requirements are satisfied.
	I/We agree and acknowledge that the technology fee per student to be paid at the time of registration fee collection shall be \$150.
•	I/We agree and acknowledge responsibility to continually monitor SchoolSpeak for relevant communications regarding my/our student(s), including all associated emails/text/Newsline messages that are sent during the school year. 1/we understand and accept that communication from the school shall be accomplished in this manner.
٠	1/We agree and acknowledge responsibility to continually monitor FACTS and be aware of any delinquent payment status. 1/We agree and acknowledge responsibility to contact the school, office and make arrangements to discuss any situation causing payment delinquency as soon as any payment is 60 days or more past due. I/We agree and acknowledge that students may be disenrolled at the option of the school as soon as any payment is 90 days or more past due.
Paren	t Name(s):
Signat	Date:



### **MULTI-MEDIA RELEASE FORM FOR MINORS**

Date:
I give permission to The Dominguez Dream in Memory of H. Frank Dominguez ("The Dominguez Dream"), a 501(c)3 nonprofit public benefit corporation, to use photographs, videos, images, artwork and writing of (print child's name) for any Dominguez Dream purpose, including The Dominguez Dream website, social media, marketing and fundraising, as determined by the Dominguez Dream's sole discretion. I authorize The Dominguez Dream to make such use without any further review or approval by me.
Name of Parent/Guardian:
(please print)
Relationship to Child:
Street Address:
City: State: Zip Code:
Cell Phone Number:
Home Phone Number:
Once signed, this form is valid through the duration of the child's enrollment in the school. Parent/Guardian must request a new form should any changes be necessary.
I am 18 years of age or older and have read and understand the terms of this release.
Signature:

dominguezdream.org

C 510.205.4382 F 916.575.7471 E tanya@dominguezdream.org 4540 Duckhorn Drive, Suite 100, Sacramento, CA 95834