

SJS School Advisory Council Meeting

Thursday, April 26, 2018

** In addition to the regular members of the School Advisory Council, Jessica Wilhelm, Carmen Callinan, and Evan Welty attended this meeting **

- **Opening Prayer** – Everyone prayed the St. John the Baptist prayer.
- **State of the School** – Updates were given in the following areas:
 - **Finance (Ann)** – The financial results were reviewed at the last Finance Council Meeting earlier this month. Trends for accounts receivable were discussed. The preliminary budget was also signed and submitted to the diocese.
 - **PTG & OBN (Shannon P.)** – OBN was held on Saturday, April 14th. The paddle raise total was \$40,000 for Drama, Music, and the Arts. The raffle total was \$21,000. The general consensus was that attendees seemed to have a great time. The next PTG Meeting is next Thursday, May 3rd.
 - **Dads Club & Golf Tourney/Future Projects (Dan M.)** – The Dads Club golf tournament was a great success. \$50,000 was raised (the live auction was around \$15,000). Future projects may include a new security system for the school. Options are currently being investigated. Monday, May 14th is the final meeting of the year. Matt Welty and Sean Callinan will take over next year and will set their own board.
 - **Facilities/Maintenance (James)** – Upcoming facilities/maintenance items discussed included a new roof for the Grades 1-4 wing. The awning (covering for the lunch court), redoing the Tory Bucher garden, the bricks, some type of a bench barrier around the play structure, and planting more trees on campus are the summer projects. The fence over by kindergarten will be blacked out as well. Tony will deep clean the classrooms over the summer. The lines on the asphalt will also need to be repainted sometime during the summer.
 - **Admissions/Enrollment (James)** – Enrollment confirmed for the new school year via Intent to Returns is 213. TK has a total confirmed of 13. We have room for 4 more students in the class. Tours continue to happen. There has not been much interest in the middle grades (Gr. 1-5).

- **New Business** – The following items were discussed:
 - **Update on search for new principal (Fr. Sean)** – Three candidates are being interviewed tomorrow afternoon. These are just initial meetings. More information will be known after those meetings.
 - **Parent survey results (James)** – The parent survey was conducted earlier this month. Overall, 97% of the respondents said they would recommend the school to others. All responses are anonymous. There was some confusion about the source of the survey (the superintendent, Fr. Sean, or James).
 - **School fundraising (Shannon P. Jessica, Carmen, Evan)** – An extraordinary amount of time and effort was put forth by the parent community to coordinate, organize, and execute OBN. 190 guests attended the event. Overall, the check-in process ran very smoothly. Next year, a graphic designer is needed. It was helpful to have all of the silent auction items online. In terms of dining, it was great to have an abundance of servers. It was also helpful to have guest bring their favorite bottles of wine. It was fun to have a live band for the first time. The live auction raised almost \$16,000. In terms of the trend, the paddle raise has gone up every year. Next year, more involvement is needed from the administration in terms of helping to know where to start the paddle raise (contact with the families). An increased use of Greater Giving is needed. The functionality of this program is an asset. Looking at missed opportunities, for St. Patrick's Day all of the data of attendees is lost because Greater Giving was not used. Because Grade 5 put so much time and effort into that event, most of these families did not attend OBN. The SJS Facebook account is set up as a personal account. It should be a business account for greater ease of use. Moving forward, fundraising needs to be streamlined. A policy and best practices need to be created over the summer. Everything needs approved by administration. With the smaller fundraising (such as Sees candy, wreaths), some in the parent community are starting to feel nickel and dimed. The whole idea of class funds needs to be reviewed. Class trips need to be incorporated into the general budget. A Director of Development is needed to help oversee events, increase enrollment, coordinate marketing, and manage social media presence.

- **Date of Final Meeting of the Year** – Undecided.

- **Closing Prayer** – Everyone prayed the Glory Be to end the meeting.